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**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Health/All-Hazards Preparedness *VA*
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Plan, develop, and maintain a statewide hospital preparedness system to include all State of Hawai'i licensed healthcare facilities and to build upon previous years' work on medical surge capabilities through planning, acquisition of equipment and supplies, and training and exercising of personnel in accordance with the Hospital Preparedness Program Cooperative Agreement for Pandemic and All-Hazards Preparedness.

4. Vendor Name: Hawai'i Hospital Education and Research

Address: 932 Ward Ave., Ste. 430
Honolulu, HI 96814

5. Price:

\$est. 2.0M

6. Term of Contract:
(mm/dd/yyyy)

From: *7/1/11* *AKC*
~~Date of Approval~~ To: 06/30/2012

7. Prior Sole Source Ref No.
10-040D

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The Hawai'i Hospital Education and Research Foundation (HHERF) is an affiliate of the Healthcare Association of Hawai'i (HAH), which is the sole organization representing all of Hawai'i's hospitals. HAH has within its operating structure an Emergency Management Committee responsible for fostering mutual support, integration and coordination, and development of emergency management activities amongst all of Hawai'i's hospitals and other HAH coalition members including acute care, long-term care, and home care facilities.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The Hospital Preparedness Program Cooperative Agreement is a multi-year federal award for Pandemic and All-Hazards Preparedness. No less than 75% of the award must be awarded to the healthcare association within 90 days following the date of the Notice of Grant Award for the ability of hospitals and supporting healthcare systems to prepare for and respond to bioterrorism and other medical and public health emergencies. As frontline entities, hospitals will be depended on for minimizing the loss of life and permanent disabilities. Hospital and other healthcare provider organizations must be able to work not only within their own facilities, but as a coordinated, integrated response system during a medical and public health emergency. As the sole healthcare association representing all of the Hawai'i's hospitals, the HAH is uniquely qualified to organize, foster, train for, and facilitate such teamwork among institutions which are otherwise competitors.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: HAH is the sole organization in Hawai'i that represents all of Hawai'i's hospitals. Out-of-state providers are not familiar with the existing State and County Disaster Response Plans and were not considered suitable due to the existing activities in place at HAH.

12. Direct any inquiries to:

Department: Department of Health

Contact Name/Title: Kate Gaynor, M.D.



13 Phone Number:

808-587-5879

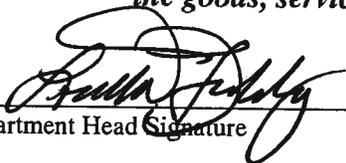
Fax Number:

808-586-8334

Expenditure may be processed with a purchase order/p-Card: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



Department Head Signature

3/23/11
Date

Reserved for SPO Use Only

15 Date Notice Posted: 3-24-11

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. Procurement requests submitted to the SPO listing departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned with no action taken.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED


Chief Procurement Officer Date

LINDA LINGLE
GOVERNOR OF HAWAII



CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH
P.O. Box 3378
HONOLULU, HAWAII 96801-3378

In reply, please refer to:
File:

September 28, 2009

TO: The Honorable Linda Lingle
Governor of Hawaii

FROM: Chiyome Leinaala Fukino, M.D.
Director of Health

SUBJECT: Request Approval to Contract for Medical Services to Ensure Hawai'i Hospitals Are Prepared for the H1N1 Influenza Outbreak and Major Disasters

With careful consideration of the exclusion criteria for medical services pursuant to EM08-05, your approval is respectfully requested to contract with the Hawai'i Hospital Education and Research Foundation (HHERF) for initial and amended contracts to ensure processing of contracted services without interruption or delay. HHERF is an affiliate of the Healthcare Association of Hawai'i (HAH), the designated agent representing all of Hawai'i hospitals, long-term care, home health, assisted living and hospice providers (see attached list of coalition members). To ensure the continuity of critical medical services, especially in light of the potential increased demand of H1N1 influenza and our ongoing vulnerability to natural disasters, we respectfully request to expedite approval requests for the HHERF contracts effective upon the date of the federal awards' project periods through the end date of June 30, 2012.

The HHERF contracts will be **100% federally-funded** for three years through June 30, 2012 through the U.S. Department of Health and Human Services – 2009 Hospital Preparedness Program (HPP) federal cooperative agreements and additionally supported with the HPP Pandemic Influenza Supplemental grant award for one-year through July 30, 2010.

The HHERF contracts will be effective as follows for the next three years, subject to the federal award:

Year One – August 9, 2009 through June 30, 2010
Year Two – July 1, 2010 through June 30, 2011
Year Three – July 1, 2011 through June 30, 2012.

1. Medical Services and Resources To be Provided:

Since 2002, mandated activities of the HPP federal cooperative agreements have been contracted to HHERF to build medical surge capacity to provide critical medical services

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Re: Request Approval to Contract for Critical Medical Resources to Prepare for and Respond to H1N1 Influenza and Major Disasters

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within local hospitals and healthcare systems statewide through associated planning, personnel, equipment, training, and exercise capabilities. HHERF will continue building upon previous years' work within the healthcare system statewide. Please refer to the attachment for a list of healthcare coalition members

2. Description of Functions and Responsibilities:

Contracted activities will include the maintenance and refinement of medical surge capabilities within healthcare systems statewide as prioritized within the federal cooperative agreements as Level I and Level II sub-capabilities.

Overarching Requirements

The following activities will be incorporated into all Level I and Level II sub-capabilities:

- National Incident Management System (NIMS)
- Needs of At-Risk Populations
- Education and Preparedness Training
- Exercises, Evaluation, and Corrective Actions

Level I – Sub-capabilities

- Interoperable Communications
- Tracking of Bed Availability (HA_vBED)
- Fatality Management
- Medical Evacuation/Shelter-In-Place
- Partnership and Coalition Development

Level II – Sub-capabilities

- Alternate Care Sites
- Mobile Medical Assets
- Pharmaceutical Caches
- Personal Protective Equipment
- Decontamination
- Critical Infrastructure Protection

3. Justification for the Procurement of the Medical Services and Resources:

HHERF contracts will be 100% federally-funded by the HPP federal grant awards and subject to federal award. Approval of the recommended action will enable HHERF to maintain and build upon previous years' development without interruption or delay to further enable the hospitals and healthcare systems to prepare for and respond to pandemic influenza and major disasters.

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4. Impact of Not Contracting for these Medical Services and Resources:

If the state does not award HHERF a contract:

- Hawai'i hospitals and associated healthcare systems statewide may be ill-equipped to meet the medical needs of the community during the H1N1 influenza outbreak and in the event of a major disaster.
- Due to limited medical resources such as personnel, equipment and supplies, and facilities, Hawai'i hospitals and associated healthcare systems statewide may not be maximizing limited resources in a shared, coordinated, and integrated manner.
- Federally-approved activities to continue building upon previous years' work through the development and refinement of medical surge capacity within hospitals and healthcare systems may not meet compliance requirements of the 2009 HPP and HPP Pandemic Influenza Supplemental federal awards.

5. Program ID/Title: HTH 131 Disease Outbreak Control Division

- a. Division/Branch/Section (as applicable): DOCD
- b. Total Estimated Cost of the Contract for Fiscal Years 2010 through 2013: \$5M
- c. Source of Funds: Hospital Preparedness Program (main award) and Pandemic Influenza Federal Grants (supplemental award)
- d. Means of Financing: N

APPROVED DISAPPROVED



LINDA LINGLE
Governor, State of Hawaii

Date: 9/29/09

Attachment: HAH Coalition Member List