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STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
2. FROM: Dept. of Hawaiian Home Lands/Administrative Services Office
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
To provide alarm monitoring services (includes monitoring security alarm equipment and fire panel, 24-hour maintenance and service, periodic on-site maintenance inspections, quarterly testing of panic buttons and administration of the access control system including controlling the data entry and changes as authorized by DHHL) for a period of twelve (12) months at the Department of Hawaiian Home Lands, Kapolei Office Facility, 91-5420 Kapolei Parkway, Kapolei, Hawaii, 96707.
DHHL's method of payment will be through a purchase order due to price being under \$25,000 and term of services for one year.
The proposed annual price is the same amount that DHHL is currently paying. There have been no increases in the past three years.

4. Vendor Name: Sonitrol of Hawaii, Inc.
Address: 1724 Hart Street
Honolulu, HI 96819
5. Price:
\$7,162.32
21,486.96 dtk

6. Term of Contract: From: 4/1/11 To: 3/30/14 dtk
7. Prior Sole Source Ref No.

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
The security system is a perimeter security system that also includes interior detection devices, panic buttons and integrates with and monitors the fire system. The access control system includes controlled access to nine doors in our main building.
The intrusion and access control system, as well as the keypads and audio sensors are proprietary and controlled through Sonitrol's Advantage plus Base, Smart Audio Modules, and Access modules.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:
Sonitrol administers and monitors the access system eliminating the need for training and re-training of DHHL personnel to operate the access control data software and notifies DHHL as soon as alarms are triggered.
The audio sensors are an integral part of the system allowing operators to verify and determine the situation when an alarm is triggered thereby cutting down on false alarms. Sonitrol of Hawaii is the only provider of impact-activated audio protection tied directly into the alarm system. Sonitrol is also a proprietary system which means that only Sonitrol systems can only interface with other Sonitrol systems.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

Sonitrol manufactured equipment can only be maintained and serviced by Sonitrol of Hawaii in Hawaii. Sonitrol branded equipment (intrusion and access control system, as well as the keypads and audio sensors) are proprietary and can only be monitored by Sonitrol.

The initial start-up cost to install replacement hardware is not economically feasible. Should equipment repair or replacement be required or if there is a substantial increase in monitoring fees, DHHL will reevaluate the situation to determine if re-bidding is feasible.

12. Direct any inquiries to:

Department: Dept. of Hawaiian Home Lands
Contact Name/Title: Kamano Mills/Special Asst. HHL Claims

13 Phone Number:

808-620-9508
Fax Number:
808-620-9559

Expenditure may be processed with a purchase order/pCard: Yes No
If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14 *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*


Department Head Signature

FEB 28 2011

Date

Reserved for CPO Use Only

15 Date Notice Posted: 3/2/2011

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

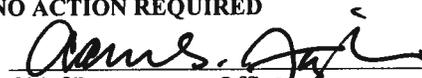
16. Chief Procurement Officer's comments:

This sole source request is approved for the period 04/01/11 to 03/31/14 for which time the manufacturer has indicated that the control panel and related parts will be available and monitoring and maintenance services will be provided. During this period and prior to the expiration of this sole source, department may want to consider competitively soliciting bids/proposals for an alarm system that discloses and includes all services required to maintain the system for the period that the alarm system is needed.

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. Procurement requests submitted to the SPO listing departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned.

17. APPROVED DISAPPROVED NO ACTION REQUIRED


Chief Procurement Officer

5/23/2011
Date