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STATE PROCUREMENT OFFICE

NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
- 2. FROM: DLNR - Division of Forestry and Wildlife
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
 We propose to fund exploratory field work in Australia and New Zealand to determine the native range of Myoporum thrips (Klambothrips myopori), a new pest on naio (Myoporum sandwicense) in Hawaii. This project is a first step in assessing the feasibility of developing a Myoporum thrips biological control program for the State of Hawaii. DLNR wishes to contract Richard Hill and Associates, a private research consulting company based in New Zealand, which has extensive experience conducting research for national and international biological control programs, and has personnel with Myoporum thrips specific research experience.

4. Vendor Name: Richard Hill and Associates Address: Private Bag 4704 Christchurch, New Zealand	5. Price: <u>\$21,200.00</u>
6. Term of Contract: (mm/dd/yyyy) From: <u>1 Nov. 2010</u> <i>upon CPO approval</i> To: <u>30 June 2012</u> <i>12 months</i> <i>11/10/10</i> <i>6/30/12</i>	7. Prior Sole Source Ref No. _____

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: Myoporum thrips were detected in Hawaii in April 2008 and threaten native naio (Myoporum sandwicense). Myoporum species are most diverse and abundant in northern NZ, and coastal areas of Australia's New South Wales and Victoria. It is necessary to survey these regions to determine where this pest originates from. The species may be an ephemeral species, one that is only occasionally present in numbers large enough to gall plants, and at other times may be at populations too low to be detected easily. Active and repeated observations at sentinel sites in Australia and New Zealand are required to determine the origin of this pest, and further, indicate where researchers should search for potential biological control agents. The expertise required for such work is enormous, requiring specific entomological, botanical, taxonomic, and regional expertise and knowledge, as well as a continuous physical presence in the region. The current literature suggests that the pest comes from New Zealand. Richard Hill and Associates (RHA) occupies a unique position in the New Zealand science community to complete this research. RHA has conducted surveys for rare insects such as this in several parts of the world, and collected founding populations of many biological control agents. The company has professional contacts in New Zealand, Australia, Hawaii and California (where the pest was first detected), and personnel who have studied myoporum thrips who will collaborate on this project (including the scientists who first described the species). Given the established professional relationships which will be utilized to complete this project, the cost structure at RHA is more favourable than New Zealand's (or Australia's) mainstream science institutions.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: DLNR has the responsibility of managing natural resources in Hawaii, and this research is the first step in assessing what tools we have available to combat this significant threat to naio (*Myoporum sandwicense*). Naio is one of the most wide-spread, dominant native plant species in the state, and is both culturally and ecologically significant. There is no question that surveys for this thrips must be completed where *Myoporum* is most diverse, and should be conducted by individuals with the knowledge and ability to successfully achieve the project objectives. There is no other place in the State of Hawaii, or elsewhere in the world, that this research could otherwise be conducted, and there is no institution but Richard Hill and Associates which can complete this research effectively and economically.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: No other institution or one person in the world offers the specialized combination of personnel, research project experience, taxonomic and botanical experience and location that Richard Hill and Associates provides. The project demands personnel who 1) possess highly specific regional expertise, 2) have the ability to identify a diverse array of Australian/New Zealand *Myoporum* species, 3) have specific experience with *Myoporum* thrips survey and identification, and 4) maintain a continuous presence in the region to detect what are likely to be ephemeral, low density infestations of this rare insect.

12. Direct any inquiries to:
 Department: LNR, DOFAW
 Contact Name/Title: Cynthia King, NARS Entomologist

13 Phone Number:
(808) 587-0019
 Fax Number:
(808) 587-0160

Expenditure may be processed with a purchase order/pCard: Yes No
 If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*


 Department Head Signature

11/3/10
 Date

Reserved for CPO Use Only

15 Date Notice Posted: 11/12/2010

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:
 Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

From information provided by the contact person, Ms. Cynthia King, she does not have the applicable written delegated procurement authority and has not taken the applicable mandatory procurement training. She has identified Ms. Lisa Ferentinos who will be responsible for this procurement as Ms. Ferentinos has the applicable written delegated procurement authority and has taken the applicable mandatory procurement training. As a reminder, Ms. King shall not participate in any procurement activities until she has received both written delegated procurement authority and has completed the appropriate mandatory procurement training requirements for the applicable procurement method, pursuant to Procurement Delegation No. 2010-01 and Procurement Circular No. 2010-05.

This approval is conditioned on the above and based on the department's representation that Richard Hill & Associates have the only experts in the field of Myoporum thrips able to conduct field work in Australia and New Zealand. Pursuant to HAR 3-122-81(d) the contract period for a sole source procurement shall not exceed one year. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. This award is required to be posted on the Awards Reporting System.

17. APPROVED DISAPPROVED NO ACTION REQUIRED

James S. Jager
Chief Procurement Officer

12/23/2010
Date

APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

Date