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STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
2. FROM: DLIR/RESEARCH & STATISTICS OFFICE
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Two (2) Help Wanted OnLine (HWOL) Analytics user licenses to economic time-series products and databases to track/study the real-time labor supply/labor demand issues of the Hawaii economy along with profiling how the Hawaii data compares to other States, regions, and the nation.

Table with 2 columns: Vendor Name/Address and Price. Vendor: The CONFERENCE BOARD, 845 Third Avenue, New York, NY 10022. Price: \$27,000. Term of Contract: From: January 1, 2010 To: December 31, 2011.

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
• Economic Time Series Database: Access to approximately 21,000 Hawaii unduplicated ads along with research access to the national time-series for detailed comparisons of Hawaii's economic trends to the rest of the nation.
• Longitudinal Database: Over 925,000 Hawaii "unduplicated" ads tracking employers who are driving the current trends in geographic and occupational labor demand.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:
Hawaii R&S needs to provide timely, accurate, and relevant information to a broad audience. HWOL will improve R&S'
• Ability to analyze labor demand on a real-time basis for geographic locations throughout the State.
• Ability to address the macro questions on movements in labor demand by the Governor's office, the Legislature, workforce boards, and other customer groups, and to provide publishable data if needed.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:
 The Conference Board's Help Wanted OnLine (HWOL) data series is the nation's primary measure of current job openings. It is the only product available that meets the Hawaii DLIR Research & Statistics Division's needs for a real-time, statistically reliable economic time series on current levels of employer labor demand with on-line access to the micro data in an easy-to-use, web-based format.

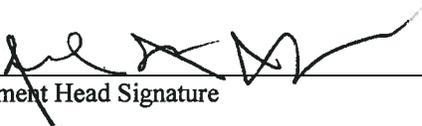
12. Direct any inquiries to:
 Department: DLIR - R&S OFFICE
 Contact Name/Title: Francisco Corpuz, R&S Chief

13 Phone Number: 586-9013
 Fax Number: 586-9031

Expenditure may be processed with a purchase order/pCard: Yes No
 If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*



Department Head Signature

SEP 22 2010

Date

Reserved for CPO Use Only

15 Date Notice Posted: 10-15-10

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:
 Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Mr. Francisco Corpuz, the contact person acknowledges that he does not have written delegated procurement authority and has not taken the appropriate procurement training workshop. Although the department is in the process of obtaining written delegation for Mr. Corpuz, he shall not participate in any procurement activities until he has received both written delegated procurement authority and has completed the appropriate mandatory procurement training requirements for the applicable procurement method, pursuant to Procurement Delegation No. 2010-01 and Procurement Circular No. 2010-05. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. This award is required to be posted on the Awards Reporting System.

17. APPROVED DISAPPROVED NO ACTION REQUIRED



Chief Procurement Officer

12/29/2010
 Date