

Submit in Duplicate

**STATE OF HAWAII
REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: DHS/Med-QUEST
(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction: Outreach, education and training services by physicians to other pharmacists and physicians on the implementation of a Preferred Drug List (PDL) by the Hawaii Medicaid program.
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Name of Vendor: Hawaii Medical Association Address:	Cost: \$24,900
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Term of Contract: From: 03/01/04 ^{03/01/04} To: 09/30/04 UPON CPO APPROVAL	Prior Sole Source Reference No.:
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The goods, services, or construction has the following unique features, characteristics, or capabilities: The Hawaii Medical Association (HMA) is the only trade association for licensed physicians in the state. As such, the HMA can easily recruit, from its membership, physicians who are willing to work with the Department to assist pharmacists and physicians to understand and implement the Medicaid PDL. HMA members know and understand the importance of prescription drugs in treating disease, the coverage of Medicaid drugs, and the Medicaid prior authorization process; and have daily interaction with Medicaid patients and physicians. The association will be able to use its own resources to provide a means to address questions from its members and others.
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REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The Department determined that it would implement a PDL for drugs for which there are multiple brands available for the treatment of a particular diagnosis. Drugs not on the PDL will be subject to a prior authorization. The Department uses the Pharmacy and Therapeutics Committee (made up of physicians and pharmacists) to review the clinical effectiveness and cost of the drugs in the class, and recommend drugs for placement on the PDL. The Department intends to review and make determinations on 10 classes every two months until approximately 50 classes of drugs have been reviewed. This means that the pharmacists and physicians participating in the Medicaid program may have to change the drugs that are prescribed for their patients. In order to assist pharmacists and physicians in this process, the Department seeks to enter into an agreement with HMA.

The Department is limited in its resources to conduct outreach to the physicians and pharmacists. The Department sends memos to its providers outlining changes and posts the memos and other information on its website. However, many times, due to time constraints, the physicians and pharmacists do not read the memos or visit the website. The HMA offers another vehicle to physicians and pharmacists to obtain information on the Medicaid PDL changes and to ensure their questions are addressed. It is important that physicians and pharmacists work together to review a patient's medication so that he or she is able to obtain the most appropriate drug at the pharmacy.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

There are no other associations with this expertise.

Direct questions to: Brian Pang

Phone: 692-7956

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.

[Signature] 5/25/04
Department Head or Designee Date

Title (If other than Department Head)

Chief Procurement Officer's comments:

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes No If no, a contract must be executed and funds certified.

APPROVED DISAPPROVED

[Signature] 4/28/04
Chief Procurement Officer Date

STATE OF HAWAII NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Human Services—Med-Quest for the sole source purchase of the following goods, services, or construction:

Outreach, education and training services by pharmacists to other pharmacists and physicians on the implementation of a Preferred Drug List (PDL) by the Hawaii Medicaid program.

Vendor: Hawaii Medical Association

Address:

Term of Contract:	From: UPON CPO APPROVAL	To: SEPTEMBER 30, 2004	Cost: \$24,900.00
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Direct any inquiries to:

Department: HUMAN SERVICES-MEDQUEST

Contact Name/Title: BRIAN PANG

Address:

Phone Number:

(808) 692-7956

Fax Number:



Date Notice Posted: MARCH 31, 2004

A copy of this notice of sole source shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue a sole source contract within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer
Office/Agency _____
Address _____
