



10 SEP 13 P1:40

STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
2. FROM: Department of Transportation, Airports Division, AIR-EM
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Provide, install, and calibrate force transducer for a sole runway friction test vehicle in the Airports Division inventory. Price shall cover all expenses related with providing the parts, accessories, labor, travel, calibration equipment, and shipping necessary to replace a failed force transducer in the friction test van. This service meets the criteria for SPO Criteria No. 6 for sole source procurements.

4. Vendor Name: Dynatest Consulting, Inc.
Address: Dynatest Consulting, Inc.
165 S. Chestnut St.
Ventura, CA 93001

5. Price:
\$18,151.25

6. Term of Contract:
(mm/dd/yyyy) From: NA To: NA

7. Prior Sole Source Ref No.
NA

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The service will replace a failed force transducer in the friction test vehicle used by the Airports Division to perform runway friction testing mandated by the Federal Aviation Administration. This is and OEM part for which there are no third party equivalents.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: This part must be replaced and calibrated in order for the friction test vehicle to function properly. The vehicle will not give accurate friction readings without a functional and calibrated force transducer. The Airports Division possesses only one friction test vehicle at this time. This unit must be brought back on line to perform FAA mandated friction testing of the runways. This is a safety issue for the FAA since adequate runway friction is needed in order for aircraft to land safely especially in heavy rain conditions where runway friction is already reduced by the excess water. If HDOT cannot provide friction test readings, then FAA may order runway closures until such time that those runways can be certified as safe.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: This is an OEM part that must be calibrated by a technician certified by the manufacturer of the equipment. The proposed vendor of the parts and installation services is the original manufacturer of the friction test unit.

12. Direct any inquiries to:  
Department: HDOT/AIRPORTS/AIR-EM  
Contact Name/Title: Steve Tagupa, Project Manager

13 Phone Number:  
808-838-8805  
Fax Number:  
808-838-8751

Expenditure may be processed with a purchase order/pCard:  Yes  No  
If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***

Department Head Signature

9-8-10

Date

**Reserved for CPO Use Only**

15 Date Notice Posted: 9/14/10

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: **Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119**

16. Chief Procurement Officer's comments:

This request is returned with no action required. As stated in No. 3, this service meets the criteria for HAR chapter 3-122, procurements approved for sole source No. 6, therefore CPO approval is not required. This award is required to be posted on the Awards System.

It is noted that contract person in this request, Mr. Steve Tagupa does not have the applicable written delegated procurement authority. Please be advised that Mr. Tagupa shall not participate in any procurement activities until he has received both written delegated procurement authority and has completed the appropriate mandatory procurement training requirements for the applicable procurement method pursuant to Procurement Delegation No. 2008-01 and Procurement Circular No. 2008-05.

17.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

Chief Procurement Officer

10/12/2010  
Date