



10 MAY 18 A8:45

# STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
- 2. FROM: Department of Health, Maui District Health Office  
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:  
Vendor is a local non-profit community health center that will develop a registry of patients who would benefit from increased intake of fruits and vegetables and increased physical activity. See attached scope of work.

|                                                                                                           |                                       |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------|
| 4. Vendor Name: Malama I Ke Ola Community Clinics of Maui<br>Address: 48 Lono Avenue<br>Kahului, HI 96732 | 5. Price:<br>\$ <u>50,000</u>         |
| 6. Term of Contract:<br>(mm/dd/yyyy) From: <u>4/19/2010</u> To: <u>3/18/2012</u>                          | 7. Prior Sole Source Ref No.<br>_____ |

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The CDC ARRA funded Communities Putting Prevention to Work Cooperative Agreement Announcement specified its intent to fund applications from applicants with "active coalitions and demonstrated experience working with community leaders to implement policy, systems, and environmental change strategies". Partners are to include already existing community coalitions working in the areas of policy and environmental change physical activity and nutrition. The existing Community Clinic of Maui program is in a unique position to identify and deliver programs to people in most need of the program.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Community Clinics of Maui is the federally qualified community health center that provides medical services to the underserved populations in need. They are in a unique position to identify and educate Maui residents who are most in need of the nutrition and physical healthstyle changes envisioned by the CPPW grants.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: We are not aware of other sources, every local agency or community group that does this type of service was invited to participate in the application to CDC.

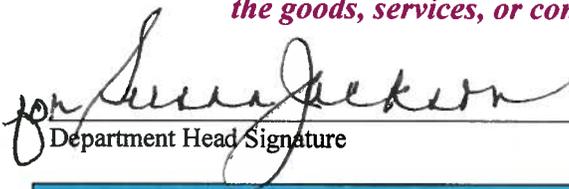
12. Direct any inquiries to:  
Department: Health, Kauai DHO  
Contact Name/Title: John Hunt, PHAO

13 Phone Number:  
241-3497  
Fax Number:  
241-3480

Expenditure may be processed with a purchase order/pCard:  Yes  No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

  
Department Head Signature

MAY 10 2010  
Date

**Reserved for CPO Use Only**

15 Date Notice Posted: 5/18/2010

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16.  
Chief Procurement Officer Comments:  
  
Request is disapproved as department should have utilized HAR Chapter 3-122, subchapter 4.5 source selection for federal grants, to select a provider or providers for a federal grant. The department shall resubmit as a procurement violation under HRS Chapter 103D explaining why the department did not comply with the procurement code.

17.  
 APPROVED  DISAPPROVED  NO ACTION REQUIRED

  
Chief Procurement Officer

7/1/2010  
Date

**Scope of Work:**

- a) **Malama i ke Ola (Community Clinics of Maui)**
  - i) access and construct registries of patients who can benefit from increased intake of fruits and vegetables and physical activity (i.e., diabetes, cardiovascular, kidney, cancer) from:
    - (1) Malama i ke Ola Community Clinics
    - (2) sister agencies
      - (a) American Cancer
      - (b) American Lung
      - (c) Kaiser Permanente
  - ii) plan services and activities for registry patients including:
    - (1) locally grown food co-opscooking demonstrations