



10 MAY 18 A8:45

STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE
STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Department of Health, Maui District Health Office
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction: Vendor is to serve as fiscal agent for the community physical activity and nutrition coalition which was solicited to participate in project as proposed to the CDC (per CDC specifications) but do not have legal standing to contract with the state. Please see attached "Scope of Work" for the coalition.	
4. Vendor Name: Maui County Area Health Education Center Address: P.O. Box 399 Kaunakakai, HI 96748	5. Price: \$304,000
6. Term of Contract: (mm/dd/yyyy) From: <u>4/19/2010</u> To: <u>3/18/2012</u>	7. Prior Sole Source Ref No. _____
8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The CDC ARRA funded Communities Putting Prevention to Work Cooperative Agreement Announcement specified its intent to fund applications from applicants with "active coalitions and demonstrated experience working with community leaders to implement policy, systems, and environmental change strategies". Partners are to include already existing community coalitions working in the areas of policy and environmental change physical activity and nutrition. The existing coalition - Maui Nutrition and Physical Activity Coalition NPAC is very actively involved across a broad spectrum of the community but does not have 501(c) (3) status since their membership include multiple community agencies and groups. Since a "coalition" is by definition an alliance of distinct parties and agencies within the community it is by nature a unique entity.	
9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Maui NPAC and the Maui Area Health Education Center are comprised of members from across the community including state county agencies, schools, state agencies and the community college in addition to individual members. Various task forces are working on changing the built environment to encourage activity, safe routes to school, "walking school buses," cross walk location and signage, safe bicycling for fun and transportation, integrating public transportation into physical activity, healthy foods, availability of local foods, farmers markets, community and school gardens, etc. We are not aware of other community coalitions that do this type of work. If there were any others they would have been invited as partners in the proposal to the CDC as well.	

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: We are not aware of other sources, every local agency or community group that does this type of service was invited to participate in the application to CDC.

12. Direct any inquiries to:
Department: Health, Kauai DHO
Contact Name/Title: John Hunt, PHAO

13 Phone Number:
241-3497
Fax Number:
241-3480

Expenditure may be processed with a purchase order/pCard: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***

Chiyome J. Fukino, ms

MAY 10 2010

Department Head Signature

Date

Reserved for CPO Use Only

15 Date Notice Posted: 5/18/2010

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer Comments:

Request is disapproved as department should have utilized HAR Chapter 3-122, subchapter 4.5 source selection for federal grants, to select a provider or providers for a federal grant. The department shall resubmit as a procurement violation under HRS Chapter 103D explaining why the department did not comply with the procurement code.

17. APPROVED DISAPPROVED NO ACTION REQUIRED

Adam S. Fujita 7/1/2010
Chief Procurement Officer Date

Scope of Work

- a) Maui AHEC will re-establish Community Work Day activities on Molokai by:
 - i) following the mission of Community Work Day (CWD) with the additional policy change to comply with CPPW of:
 - (1) -addressing target groups (those most in need of PA and improved nutrition) as volunteer workers
 - (2) emphasizing native food plants within the original mission scope of replanting with native plants
 - (3) changing CWD policy for planting of some non-native food plants
 - (4) encouraging gardening/farming of areas cleaned-up by CWD.

- b) NPAC—Nutrition & Physical Activity Coalition of Maui County will:
 - i) work toward completion of North Shore Greenway
 - (1) identify current status
 - (a) County positions
 - (b) landowners' positions
 - (c) identify potential partners to assist in this endeavor
 - (d) identify possible additions to sites to create area as a destination (i.e. garden, park, special events venue)
 - (2) create community opportunities to inform public about the importance of the completion of the greenway. Possible activities include:
 - (a) community work day clean-ups tied into walk audits
 - (b) education about the built environment and physical activity
 - (c) coordinate media opportunities to educate the public about the project, promoted via:
 - (i) press releases
 - (ii) television segments to be aired on Akaku: Maui Community Television. *Akaku's* Maui Weekly (one hour news show) would provide an opportunity to highlight this project as well as all other projects of NPAC Maui County

 - ii) continue to educate/promote active living communities
 - (1) long term goal will require community design standards that accommodate all modes of transportation, not just the automobile
 - (2) review existing presentation materials and modify as necessary
 - (3) schedule presentations for:
 - (a) community groups
 - (b) senior groups
 - (c) merchant groups
 - (d) other groups
 - (4) work with community, merchant and other organizations to improve streetscapes
 - (5) coordinate workshops and presentations with national expert Mark Fenton, transportation and public health consultant

 - iii) promote consumption of local agriculture products

- (1) host cooking demonstrations by Chef Susan Teton Campbell utilizing recipes from Kapi`olani Community College's DASH of Aloha cookbook
 - (2) provide tastings at the Maui Community College's Maui Culinary Academy for community groups including Alu Like's Kupuna (Elders) program.
 - (a) a registered dietician will provide consultations for special dietary needs' participants
 - (b) local growers will showcase their products
 - (3) develop local produce in grocery stores promotion
 - (a) identify lead vendor or agency to partner with
 - (b) assess the market
 - (c) survey stores/vendors to identify ways in which our promotion would most benefit them
 - (d) create promotional program and materials based on survey results
 - (e) link farmers with grocers for sourcing
 - (f) promote grocers that "buy local"
 - (g) promote farmers in grocery stores
- iv) work with Native Hawaiian leaders, teachers, and Native Hawaiian Health Care System, *Hui No Ke Ola Pono*, on targeted outreach to Native Hawaiians
- (1) identify key leaders in community
 - (2) create assessment of barriers/incentives to develop more healthy behaviors
 - (3) classes, workshops and demonstrations will be facilitated for Native Hawaiians at high risk for diabetes and/or heart disease and stroke