

STATE OF HAWAII
REQUEST FOR SOLE SOURCE

'04 MAR 29 P2:48

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: Department of Human Services/Social Services Division
(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Perform a wide variety of Information Technology (IT) tasks required in support of the Child Protective Services System (CPSS) and the Hawaii Prepaid Medical Management Information System (HPMMIS) used by the Social Services Division (SSD) for its Child Welfare Services (CWS), Medicaid Waiver Services (MWS) and Adult Services (AS). These tasks include, but are not limited to, project management/coordination, systems analysis, system design, programming, application system/software evaluation and testing, system maintenance, staff technical training, federal systems requirements support and data transmissions, programming of ad hoc reports and system documentation.

Name of Vendor: ROSES System Solutions Address: 47-477 Lulani Street, Kaneohe, HI 96744	Cost: \$100,000.00
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Term of Contract: From: April 1, 2004 To: March 31, 2005	Prior Sole Source Reference No.:
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The goods, services, or construction has the following unique features, characteristics, or capabilities:

See Attachment

REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

See Attachment

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

See Attachment

Direct questions to: Allen Wine

Phone: (808) 586-7212

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



MAR 23 2004

Department Head or Designee

Date

Title (If other than Department Head)

Chief Procurement Officer's comments:

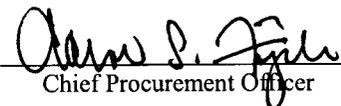
This is not a sole source, applications are not proprietary to the vendor. Agency may utilize the professional services procurement process for the above services. Alternatively, and subject to approval, the agency may request for an exemption to Chapter 103D, HRS, by submitting SPO Forms 7 and 7a and providing sufficient justification for the exemption.

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes No . If no, a contract must be executed and funds certified.

APPROVED

DISAPPROVED


Chief Procurement Officer

5/3/04
Date

**STATE OF HAWAII
REQUEST FOR SOLE SOURCE**

Attachments

The goods, services, or construction has the following unique features, characteristics, or capabilities:

CPSS is a custom-built legacy system used since 1989 by Social Services Division to manage client/case information, produce federally required reports and tracking data, compile claims for federal funding, manage licensing of providers, make client and vendor payments and produce management reports for CWS and AS programs. In June 1992 ROSES Systems Solutions (ROSES) was awarded a contract to develop a payments subsystem for the CPSS. Since that time, ROSES has been the primary IT consultant for all subsequent enhancement and expansion of the CPSS. As a result, virtually all CPSS programs have over time been redesigned and modified by ROSES who now are the only consultant to possess the immediate expertise needed to support all CPSS functions and to quickly respond with solutions to critical problems. ROSES has over 12 years of development and maintenance experience with CPSS. This has made ROSES uniquely experienced in the business requirements of SSD and uniquely qualified to represent SSD in the development and operations of the Hawaii Prepaid Medical Management Information System (HPMMIS). This expertise is needed immediately to support these systems and the daily work of the division. SSD is currently embarked on a federally mandated Child and Family Services program improvement plan (PIP) requiring immediate IT services to produce from the CPSS reports of CWS outcome measures.

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

CPSS was developed to specifically meet the operational needs of the case management and service payments needs of SSD. Since its initial development, the CPSS has been expanded and modified to meet every state and federal data processing and reporting requirement needed to acquire available federal grants and matching funds. Virtually all functions critical to SSD's CWS and AS programs are performed using the CPSS including annually authorizing and tracking of over \$35 million in foster board and board related payments, issuing over \$19 million in purchase of service (POS) contract payments, and tracking the care of over 2,500 children in foster and adoptive care. Use of CPSS as a case tool is imbedded in CWS rules and procedures. The HPMMIS processes over \$80 million in Medicaid Waiver Services claims for over 3,300 waiver clients. ROSES' long-standing knowledge of SSD business requirements and technical expertise in these systems is essential to CWS, AS and MWS continued client safety and well-being.

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Attachments

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

For approximately 10 years the federal General Services Administration, in an agreement with DHS, provided the needed system support to CPSS and HPMMIS. During this time three consecutive IT contractors to the GSA were unable to provide from within their own firms the expertise needed to assure uninterrupted IT support to SSD. In all three instances, this was accomplished by subcontracting with ROSES because of their unique expertise with the CPSS. Over these 10 years, repeated attempts have been made to transfer the necessary expertise from ROSES to state agency IT support staff without success. The agreement between DHS and the GSA was recently terminated because changes in funding sources over the years made it technically impossible to continue the arrangement. DHS has applied for and received approvals from ICSD and the Governor to purchase the IT services being sought.

STATE OF HAWAII NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Human Services for the sole source purchase of the following goods, services, or construction:

Perform a wide variety of Information Technology (IT) tasks required in support of the Child Protective Services System (CPSS) and the Hawaii Prepaid Medical Management Information System (HPMMIS) used by the Social Services Division (SSD) for its Child Welfare Services (CWS), Medicaid Waiver Services (MWS) and Adult Services (AS). These tasks include, but are not limited to, project management/coordination, systems analysis, system design, programming, application system/software evaluation and testing, system maintenance, staff technical training, federal systems requirements support and data transmissions, programming of ad hoc reports and system documentation.

Vendor: ROSES System Solutions
Address: 47-477 Lulani Street, Kaneohe, HI 96744

Term of Contract:	From: April 1, 2004	To: March 31, 2005	Cost: \$100,000.00
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Direct any inquiries to: Department: Department of Human Services Contact Name/Title: Allen Wine, Systems Operations Unit Supervisor Address: 810 Richards Street, Suite 400 Honolulu, HI. 96813	Phone Number: 586-7212 Fax Number: 586-5700
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MARCH 31, 2004

Date Notice Posted: _____

A copy of this notice of sole source shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue a sole source contract within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer
 Office/Agency _____
 Address _____
