



10 MAY 18 08:45

STATE PROCUREMENT OFFICE  
**NOTICE & REQUEST FOR SOLE SOURCE**  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Department of Health, Maui District Health Office  
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Vendor is a local non-profit that solicited to participate in the project because of the unique service it provides on Maui. They will expand their existing volunteer work force to provide physical activity and nutrition through volunteer work to clean up Maui. See attached Scope of Work.

4. Vendor Name: Community Work Day of Maui

Address: P.O. Box 757  
Puunene, HI 96784

5. Price:

\$250,000

6. Term of Contract:

(mm/dd/yyyy)

From: 4/19/2010

To: 3/18/2012

7. Prior Sole Source Ref No.

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The CDC ARRA funded Communities Putting Prevention to Work Cooperative Agreement Announcement specified its intent to fund applications from applicants with "active coalitions and demonstrated experience working with community leaders to implement policy, systems, and environmental change strategies". Partners are to include already existing community coalitions working in the areas of policy and environmental change physical activity and nutrition. The existing Maui Community Work Day program has already brought together diverse groups of Maui residents and incentivises and trains them to do community service.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Community Work Day of Maui is comprised of members from across the community including harder to reach populations in the Native Hawaiian Community and community members who have more sedentary life styles. Their work days provide a unique opportunity to engage these communities in physical activity at the same time exposing them to more nutritious foods, recipies, and gardening techniques that may encourage them to alter they way they consume food into more healthy habits.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: We are not aware of other sources, every local agency or community group that does this type of service was invited to participate in the application to CDC.

12. Direct any inquiries to:  
Department: Health, Kauai DHO  
Contact Name/Title: John Hunt, PHAO

13 Phone Number:  
241-3497  
Fax Number:  
241-3480

Expenditure may be processed with a purchase order/pCard:  Yes  No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

MAY 10 2010

Department Head Signature

Date

Reserved for CPO Use Only

15 Date Notice Posted: 5-18-10

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16.

Chief Procurement Officer Comments:

Request is disapproved as department should have utilized HAR Chapter 3-122, subchapter 4.5 source selection for federal grants, to select a provider or providers for a federal grant. The department shall resubmit as a procurement violation under HRS Chapter 103D explaining why the department did not comply with the procurement code.

17.

APPROVED  DISAPPROVED  NO ACTION REQUIRED

Clare J. [Signature] 7/1/2010  
Chief Procurement Officer Date

**Scope of Work:**

**(a) Community Work Day (CWD) Program will:**

- (i) expand our current volunteer base of 7,000 residents to aggressively reach out to all residents
- (ii) pay special attention to our most sedentary community members
- (iii) encourage their participation in
  1. ongoing community cleanups
  2. beautification projects
- (iv) projects will include:
  1. marine debris cleanups
  2. native plant restorations
  3. invasive plant removal
  4. graffiti paint over
  5. recycling events
  6. litter pickup
- (v) projects will:
  1. engage volunteers in physical activity
  2. serve the needs of our community environment
  3. provide valuable opportunities for increased outdoor physical activity
- (vi) reward volunteers by:
  1. providing local produce in exchange for their work
  2. connecting volunteers to the collaborative efforts of the Health Department and other partners to increase community gardens in Maui Nui's schools
  3. expanding local farmer's markets
  4. increasing the availability of local produce and healthier nutritional options.
- (vii) The existing network of CWD Program volunteers and partners will:
  1. provide an excellent audience for the dissemination of relevant information about making healthy choices
  2. provide a strong base of support for legislation that promotes physical activity and a healthier diet