



10 MAY 18 08:46

**STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Department of Health, Maui District Health Office  
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:  
Vendor is a local non-profit that solicited to participate in the project because of the unique service it provides on Maui. They will expand their existing network to bring local produce to local restaurants, schools and homes, expand the gardening network and cooking instructions. See the attached scope of work.

4. Vendor Name: Maui County Farm Bureau  
Address: P.O. Box 148  
Kula, HI 96790

5. Price:  
\$250,000

6. Term of Contract: From: 4/19/2010 To: 3/18/2012  
(mm/dd/yyyy)

7. Prior Sole Source Ref No. \_\_\_\_\_

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The CDC ARRA funded Communities Putting Prevention to Work Cooperative Agreement Announcement specified its intent to fund applications from applicants with "active coalitions and demonstrated experience working with community leaders to implement policy, systems, and environmental change strategies". Partners are to include already existing community coalitions working in the areas of policy and environmental change physical activity and nutrition. The existing Maui Farm Bureau program has already brought together diverse groups of Maui farmers and consumers to encourage local production consumption of local produce through policy change including land use and water rights.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Maui County Farm Bureau is a grassroots 501(c)(5) organization of farms and ranch families, agricultural industries, and associated organizations dedicated to supporting agriculture in Maui County. They are affiliated with both the statewide Hawaii Farm Bureau Federation and the American Farm Bureau.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: We are not aware of other sources, every local agency or community group that does this type of service was invited to participate in the application to CDC.

12. Direct any inquiries to:  
Department: Health, Kauai DHO  
Contact Name/Title: John Hunt, PHAO

13 Phone Number:  
241-3497  
Fax Number:  
241-3480

Expenditure may be processed with a purchase order/pCard:  Yes  No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

Department Head Signature

MAY 10 2010

Date

**Reserved for CPO Use Only**

15 Date Notice Posted: 5-18-10

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16.  
Chief Procurement Officer Comments:  
  
Request is disapproved as department should have utilized HAR Chapter 3-122, subchapter 4.5 source selection for federal grants, to select a provider or providers for a federal grant. The department shall resubmit as a procurement violation under HRS Chapter 103D explaining why the department did not comply with the procurement code.

17.  
 APPROVED  DISAPPROVED  NO ACTION REQUIRED

Alan S. Joffe 7/1/2010  
Chief Procurement Officer Date

**Scope of Work:**

**a) Maui County Farm Bureau**

- i) Support growing of fruits and vegetables on Maui
- ii) identify and obtain land/water for farms/gardens
- iii) advise novice gardeners what and how to grow
- iv) educate target groups about benefits of gardening
- v) develop markets for whole fruits and vegetables
- vi) develop certified kitchens to process for added value
  - (1) salads
  - (2) juices
  - (3) cooking
- vii) identify source of local foods
- viii) identify processing centers
- ix) identify markets used by the target groups (most sedentary lowest fruit and vegetable consumption)
- x) get public to eat local fruits and vegetables through:
  - (1) cooking demonstrations for target groups
- xi) support cooking of foods for target groups who don't cook (e.g. elderly)
- xii) support delivery of foods for target groups who don't cook (e.g. elderly)