



10 MAY -3 A9:24

STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE
STATE PROCUREMENT OFFICE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
2. FROM: DOH/FHSD/CSHNB/Early Intervention Section
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
The Battelle Developmental Inventory package is a developmental evaluation tool, approved by the Hawaii Early Intervention Coordinating Council (HEICC), which the State will use to determine eligibility of children referred for early intervention services. The Battelle Developmental Inventory package includes kits with scoring programs and manipulatives, scoring booklets, data manager for report purposes, and the associated training. Kits with varying components/configurations will be issued to all programs, public and private, administering and providing developmental services authorized by the EIS.

Table with 2 columns: Vendor information (Name, Address) and Price/Contract terms (Price, Term of Contract, Prior Sole Source Ref No.).

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
The Department of Health, Family Health Services Division, Children with Special Health Needs Branch, Early Intervention Section (EIS) provides infant and toddler developmental services to children under the age of three (3) with special needs and their families. These services are based on criteria outlined in P.L. 108-446, known as the Individuals with Disabilities Education Act (IDEA), Part C, and the Hawaii Early Intervention State Plan.
The unique feature of the Battelle, among standardized tools, is the use of parent input into the evaluation process. It can also be used three (3) times during a year, whereas others only allow for a single use. Another key component is the approval of the HEICC which is required per the Hawaii Early Intevention State Plan. The Battelle Developmental Inventory package has been approved and it is agreed that it best addresses the changes in eligibility requirements included in revisions to the Hawaii Early Intervention State Plan brought about as a result of recent budget cuts.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Among the approved standardized tools, the Battelle is the only tool that allows for parent input to be incorporated into the evaluation process.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: There are no other sources for the Battelle Developmental Inventory tool. Riverside Publishing is the sole vendor for the tool. See attached letter from vendor.

12. Direct any inquiries to:

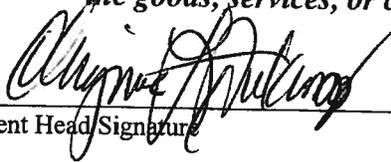
Department: DOH/FHSD/CSHNB/EIS
Contact Name/Title: Owen Tamanaha / PHAO

13 Phone Number:
594-0025
Fax Number:
594-0015

Expenditure may be processed with a purchase order/pCard: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



APR 28 2010

Department Head/Signature

Date

Reserved for CPO Use Only

15 Date Notice Posted: 5-17-10

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

