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**STATE OF HAWAII
REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Land and Natural Resources, Division of Forestry and Wildlife
(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:
To construct a kiosk and design and implement an education program at Ahihi-Kinau Natural Area Reserve(NAR) and La Perouse Bay as described in the Hawaii Tourism Authority Grant Proposal. (attached) Services also include research to determine the success of the education program and its effectiveness on reducing the number of visitors to fragile areas within the NAR and La Perouse Bay.

Name of Vendor: Address: Hawaii Wildlife Fund	Cost: \$103,274
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Term of Contract:	From: Upon approval of SPO	To: Two years after approval	Prior Sole Source Reference No.:
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The goods, services, or construction has the following unique features, characteristics, or capabilities:
The Hawaii Wildlife Fund has been conducting research and educating visitors in La Perouse Bay for over three years. In an effort to improve these practices, they applied for funding from Hawaii Tourism Authority for the services listed above. Upon reviewing both this proposal and that of the DLNR, the HTA decided that both grant applications were worthy of funding but added a caveat to ensure better coordination. As mentioned in the attached letter, the HTA approves the DLNR grant, but specifically asks that the State administer the funds and subcontract HWF for these services. HWF has an experienced staff well versed in education, resource management, and cultural practices and have the unique capabilities to execute these services and continue their progress in the education of visitors to the area. In addition, HWF is also providing matching funding for these services.

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:
 DLNR/DOFAW has a mandate to protect the rare native species and native ecosystems found in Hawaii. The approval of the \$460,000 HTA grant which is critical for management the NAR and surrounding State lands, is contingent upon the subcontract agreement between DLNR and the Hawaii Wildlife Fund. Additionally, the services provided by HWF help to educate visitors to the area and reduce their impact to its resources.

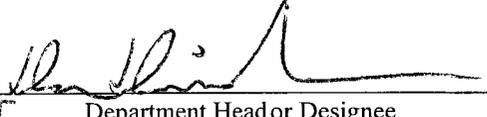
The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

No other sources have been investigated because the grant agreement between DLNR and HTA specifically requests a sub-contract with HWF for the establishment of a kiosk, educational program, and research on the resulting impacts.

Direct questions to: Randy Kennedy

Phone: 587-0054

I certify that the information provided above is to the best of my knowledge, true, correct and that goods, services, or construction are available through only one source.

nub for  3/7/04
 Date
 Department Head or Designee
 Dan Davidson, Deputy Director for
 Peter Young, Chair
 Title (If other than Department Head)

Chief Procurement Officer's comments:

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes No . If no, a contract must be executed and funds certified.

APPROVED DISAPPROVED

 4/6/04
 Chief Procurement Officer Date

