



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

'09 JUN 26 P2:05
'09 JUN 26 A11:46
STATE PROCUREMENT OFFICE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
- 2. FROM: Garry Kemp, CSEA Administrator *(AK)*
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
 The Work Number is America's leader in employment and income verification. Their client roster is over 1,950 businesses strong, including two thirds of the Fortune 500 companies and businesses in all industries of all sizes. It provides an automated, uniform response to all employment and income verification requests that protects your liability, saves costs, and delivers faster employee service.

4. Vendor Name: TALX Address: 11432 Lackland Road St. Louis, Missouri	5. Price: \$25,000/yr
6. Term of Contract: (mm/dd/yyyy) From: July 1, 2009 To: June 30, 2011	7. Prior Sole Source Ref No. _____

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
 TALX is the only company contracted by the employers on the attached list to do employment verification for them. This presents a unique resource for CSEA to perform employment verification with a wide range of companies.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: CSEA has a difficult time verifying employment with large companies. TALX is unique in that they have been contracted by all of the companies on the attached list to provide employer verifications to any inquiring party. This fact makes this resource unique and valuable to the Child Support Enforcement Agency.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: Since the companies on the attached list contract with TALX to handle their employer verifications and they have all employment records within their control, it cannot be possible that another resource would be available for this purpose. For no employer would pay two entities to provide the same service. We therefore assert that this information could not be available from another resource and should be designated as a sole source contractor. that the CSEA may enter into an agreement for employer verification purposes.

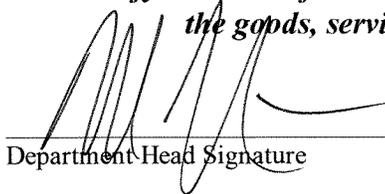
12. **Direct any inquiries to:**
Department: CSEA
Contact Name/Title: Garry L. Kemp, Administrator

13 Phone Number:
808-692-7129
Fax Number:
808-692-7134

Expenditure may be processed with a purchase order/p-Card Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***



Department Head Signature

JUN 24 2009

Date

Reserved for SPO Use Only

15 Date Notice Posted: 6/26/09

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

This request is disapproved as it lacks justification as a sole source, as there are a number of employment verification companies that provide similar services. The department has not established that the service required has a unique feature, characteristic, or capability essential to the department to accomplish its work and is available only from one supplier or source in accordance with HAR §3-122-81(c). The size of the company's client base does not qualify as a unique feature, characteristic, or capability.

17.

REQUEST FOR SOLE SOURCE (Cont.)

Submit in Duplicate

APPROVED DISAPPROVED NO ACTION REQUIRED

Arms. Fyfe 7/23/09
Chief Procurement

Officer

Date