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PSD 2009-1283

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STATE PROCUREMENT OFFICE

NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer

2. FROM: Public Safety/Health Care/Mental Health

Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
The HCF Mental Health Section requests the following items:

1) Suicide Probability Scale
2) Novaco Anger Scale and Provocation Inventory
3) Aggression Questionnaire
4) Clinician-Administered PTSD Scale
5) Shipley 2

4. Vendor Name: Western Psychological Services
Address: 12031 Wilshire Boulevard
Los Angeles, CA 90025-1251

5. Price: $969.15

6. Term of Contract: (mm/dd/yyyy) From: one time purchase msy 6/16/09 To: ____ upon CPO Approval Ct

7. Prior Sole Source Ref No. ____

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
The requested items are specifically designed for the provision of psychological services.

Instruments msy 6/16/09

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The items requested include Psychological Testing ~~Equipment~~ necessary to provide mental health services for inmates with serious mental health needs. Such services are required by accrediting agencies, (i.e., the National Commission on Correctional Health Care), National Standards, (e.g., American Psychiatirc Association, American Psychological Association), and case law (e.g., Estelle v. Gamble).

10. S.S. No. 09-062-C

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: Western Psychological Services is the only company that sells the requested items. Other companies (i.e., Pearson, Psychological Assessment Resources, Multi-Health Systems), that publish psychological testing equipment do not sell the items requested.

12. **Direct any inquiries to:** Department: Public Safety Contact Name/Title: Gavin Takenaka, CP VII Marc Yamamoto 6/16/09 msy	13 Phone Number: (808) 485-5193 587-1215 Fax Number: (808) 485-3582 587-1244

Expenditure may be processed with a purchase order/p-Card: ☐ Yes ☐ No If no, a contract must be executed and funds certified.
(removed "x")

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***

Clayton C. Frank 6/16/09

Department Head Signature Date

Reserved for SPO Use Only

15 Date Notice Posted: 6/23/09

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Request is returned without action. Pursuant to Procurement Delegation No. 2008-01 and in compliance with HAR §3-122-81, the Department Head has delegated authority to review and approve this procurement. The SPO did not review the request to determine the appropriateness of this procurement method to obtain these goods, services, or construction.

17.

☐ **APPROVED** ☐ **DISAPPROVED** ☒ **NO ACTION REQUIRED** Adam S. Fisher 6/24/09

Chief Procurement Officer Date

SPO-01 (Rev. 7/28/2008) 10. S.S. No. 09-062-C