



09 JUN 22 P1 51

RUSH

PSD 2009-1283

STATE PROCUREMENT OFFICE

NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
- 2. FROM: Public Safety/Health Care/Mental Health  
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:  
The HCF Mental Health Section requests the following items:

- 1) Suicide Probability Scale
- 2) Novaco Anger Scale and Provocation Inventory
- 3) Aggression Questionnaire
- 4) Clinician-Administered PTSD Scale
- 5) Shipley 2

4. Vendor Name: Western Psychological Services Address: 12031 Wilshire Boulevard Los Angeles, CA 90025-1251	5. Price: <u>\$969.15</u>
---	------------------------------

6. Term of Contract: (mm/dd/yyyy) From: <u>one time purchase may 4/16/09</u> To: <u>upon CPO approval ct</u>	7. Prior Sole Source Ref No. _____
--	---------------------------------------

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:  
The requested items are specifically designed for the provision of psychological services.

*instruments may 6/16/09*

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The items requested include Psychological Testing ~~Equipment~~ necessary to provide mental health services for inmates with serious mental health needs. Such services are required by accrediting agencies, (i.e., the National Commission on Correctional Health Care), National Standards, (e.g., American Psychiatric Association, American Psychological Association), and case law (e.g., Estelle v. Gamble).

JUN 22 11 11 AM '09

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: Western Psychological Services is the only company that sells the requested items. Other companies (i.e., Pearson, Psychological Assessment Resources, Multi-Health Systems), that publish psychological testing equipment do not sell the items requested.

12. Direct any inquiries to:

Department: Public Safety

Contact Name/Title: Gavin Takenaka, CP VII

*Mark Yamamoto 6/16/09 msg*

13 Phone Number:

(808) 485-5193

*587-1215*

Fax Number:

(808) 485-3582

*587-1244*

Expenditure may be processed with a purchase order/p-Card:  Yes  No If no, a contract must be executed and funds certified.

*cf (Lynnwood "X")*

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.

*Clayton A. Frank*

Department Head Signature

*6/16/09*

Date

Reserved for SPO Use Only

15 Date Notice Posted:

*6/23/09*

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Request is returned without action. Pursuant to Procurement Delegation No. 2008-01 and in compliance with HAR §3-122-81, the Department Head has delegated authority to review and approve this procurement. The SPO did not review the request to determine the appropriateness of this procurement method to obtain these goods, services, or construction.

17.

APPROVED  DISAPPROVED  NO ACTION REQUIRED

*Adrian S. Fitch*

Chief Procurement Officer

*6/24/09*

Date