



**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

09 APR 15 A9:42

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: DOH/FHSD/CSHNB/NEWBORN METABOLIC SCREENING PROGRAM
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Overnight express mail service for newborn dried blood specimens from 12 birthing facilities in Hawaii to the Oregon State Public Health Laboratory (OSPHL), which is Hawaii's contracted newborn screening testing laboratory in Portland, Oregon. Each year, the Newborn Metabolic Screening Program ensures transport of approximately 3,500 standard overnight letter envelopes at a cost of \$22.00 per envelope. The 3,500 standard overnight letter envelopes contain over 19,000 samples from almost every baby born in this state. These dried blood specimens and the accompanying patient information are time sensitive and confidential. It is important that these specimens not be delayed, misplaced, or lost. Timely screening tests performed on the blood specimens are essential to ensure early medical detection of thirty-two disorders that can cause mental and growth retardation, severe illness and even death, if not treated early in the newborn period.

| | |
|---|--|
| <p>4. Vendor Name: Federal Express Corporation Address: 129 Pohakulana Place Honolulu, HI 96819</p> | <p>5. Price: \$22.00/enve <i>\$45,000/yr</i></p> |
| <p>6. Term of Contract: From: <u>07/01/2009</u> To: <u>06/30/2010</u> (mm/dd/yyyy)</p> | <p>7. Prior Sole Source Ref No. 08-078-J</p> |

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: FedEx is the only mail service with guaranteed overnight delivery to OSPHL from all the birthing facilities on all the islands. FedEx also provides tracking software so the the Newborn Metabolic Screening Program can track pick-ups and deliveries.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The overnight delivery of the dried blood spot specimens to the newborn screening testing laboratory is essential to provide early diagnosis and treatment of newborns for thirty-two disorders which can cause mental and growth retardation, serious medical complications, and even death, if not detected and treated early in the newborn period. Given the importance of the dried blood specimens, package tracking capabilities are essential to monitor transit times and to locate the packages.

