



09 APR 14 P2:01

STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
2. FROM: Dept. of Land & Natural Resources/Div.of Forestry & Wildlife
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Repairs on Caterpillar 140G Grader. Replace hoses, lines, filter housing and replace fan hub.

4. Vendor Name: Hawthorne Pacific Corp.
Address: 171 Railroad Ave. Bldg. A
Hilo, HI 96720
5. Price: \$5,000.00

6. Term of Contract: (mm/dd/yyyy) From: _____ To: _____
7. Prior Sole Source Ref No. _____

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
Hawthorne is the official Caterpillar dealer in the State of Hawaii.
They use only original Caterpillar parts and their technicians are "Caterpillar Factory Trained",
therefore all parts and work done are fully warranted by Caterpillar.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to
accomplish its work: The Caterpillar 140G grader is very important part of our branch's daily
operations. Building and repairing roads, clearing areas for fence work and assisting in emergencies
such as brush fires.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: Other repair shops do not have Caterpillar factory trained technicians. In case of parts failure, we do not have to get proof that the job was done by a reputable shop. Parts would be warranted directly from Caterpillar.

12. **Direct any inquiries to:**
Department: DLNR - DOFAW
Contact Name/Title: Sheldon Hayashi

13 Phone Number:
808-974-4225
Fax Number:
808-974-4226

Expenditure may be processed with a purchase order/p-Card: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14 *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

4/14/09

Department Head Signature

Date

15 Date Notice Posted: 4/14/09

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Pursuant to Procurement Delegation 2008-01, sole source procurements less than \$50,000 may be approved by the department head and do not require CPO approval. However, sole source procurements \$2,500 or more are required to be posted on the Procurement Reporting System.

For the above reasons, this request is returned with no action required by the State Procurement Office.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

5/14/09
Date