

**STATE OF HAWAII  
REQUEST FOR SOLE SOURCE**

'04 FEB 24 A10:52

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAIIFROM: DLNR/ Division of Forestry & Wildlife

(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

**Description of goods, services, or construction:**

The Youth Conservation Program (YCC) is an ongoing summer program run by DLNR/DOFAW. Its primary goal is to engage high school and college age youth from Hawaii in hands-on conservation education. Through a variety of field-based projects, participants gain entry-level experience with several different areas of conservation. Participants are also given a valuable opportunity to train as future natural resource managers and make important professional contacts. Last year YCC had teams on four islands (Oahu, Hawaii, Molokai and Kauai), this year the program will expand to include Maui as well. The program will also expand to operate a year-round Americorps Program offering Hawaii's youth an opportunity to gain full-time experience with entry-level natural resource management. The Division of Forestry & Wildlife wishes to contract for services to administer the Youth Conservation Corps (YCC) summer program and the new, year-round Americorps Program for the fiscal years 2004-2005. Because the Americorps program receives Federal funding, which spans fiscal years, DOFAW is requesting the contract also span two fiscal years.

Name of Vendor:	Pono Pacific Land Management, LLC	Cost: \$115,000.00
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Address:	46-148 Kahuhipa St. #201 Kaneohe, HI 96744
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Term of Contract:	From:	To:	Prior Sole Source Reference No.:
	<del>1/15/04</del> Date of CPO approval	1/15/05 msj	03-40-J

**The goods, services, or construction has the following unique features, characteristics, or capabilities:**

Pono Pacific is uniquely qualified to operate the YCC and Americorps programs. They received a sole source approval in FY03 to operate the YCC program. The directors of Pono Pacific are graduates of the YCC program which provides them with an invaluable understanding of the program. They have over five years of experience of successfully managing student interns in a wilderness setting. In addition to this experience with the student interns, Pono Pacific staff possess a thorough knowledge of Hawaiian natural history and grasp the complex issues in environmental management throughout the state. This combination of qualifications is unmatched by any other entity in the state.

DLNR has partnered with other agencies including Kamehameha Schools and the US Fish and Wildlife Service in the development and implementation of both YCC and Americorps programs. Both of these agencies have contracted independently with Pono Pacific for 2004. This partnership of Federal, State and private organizations provides strength and flexibility in obtaining funds and delivering the program. For DLNR to go with another agency for the same period is untenable and would result in significant disruption of the program.

All three agencies have been very happy with the performance of Pono Pacific thus far, and wish to continue their relationship as we add the Americorps program for the next two years.

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: DLNR/DOFAW does not have the resources among its staff to administer the YCC program nor can the agency provide the quality youth services that Pono Pacific provides. Pono Pacific offers the unique combined capabilities of supervision, safety training, conservation education, and solid practical field experience.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Nature Conservancy was contacted and is not interested in managing this program. No other agency exists statewide with the qualifications or experience to provide these services.

Direct questions to: Jolie Wanger

Phone: (808) 587-4188

*I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

Department Head or Designee

FEB 19 2004

Date

Title (If other than Department Head)

Chief Procurement Officer's comments:

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes  No . If no, a contract must be executed and funds certified.

APPROVED

DISAPPROVED

Alan D. Fyler 3/18/04  
Chief Procurement Officer Date

# STATE OF HAWAII NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Land & Natural Resources/ Division of Forestry & Wildlife for the sole source purchase of the following goods, services, or construction:

The Youth Conservation Program (YCC) is an ongoing summer program run by DLNR/DOFAW. Its primary goal is to engage high school and college age youth from Hawaii in hands-on conservation education. Through a variety of field-based projects, participants gain entry-level experience with several different areas of conservation. Participants are also given a valuable opportunity to train as future natural resource managers and make important professional contacts. Last year YCC had teams on four islands (Oahu, Hawaii, Molokai and Kauai), this year the program will expand to include Maui as well. The program will also expand to operate a year-round Americorps Program offering Hawaii's youth an opportunity to gain full-time experience with entry-level natural resource management. The Division of Forestry & Wildlife wishes to contract Pono Pacific Land Management, LLC to administer its Youth Conservation Corps (YCC) summer program and the new, year-round Americorps Program for the fiscal years 2004-2005. Because the Americorps program receives Federal funding, which spans fiscal years, DOFAW is requesting the contract also span two fiscal years.

**Vendor: Pono Pacific land Management, LLC**

**Address: 46-148 Kahuhipa St. #201  
Kaneohe, HI 96744**

<b>Term of Contract:</b>	From: <del>1/15/04</del> To: 1/15/05 Date of CPO approval <i>msy</i>	<b>Cost: \$115,000.00</b>
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<b>Direct any inquiries to:</b>		Phone Number: 587-4188
Department: DLNR/ Division of Forestry & Wildlife		
Contact Name/Title: Jolie Wanger, Information & Education Specialist		
Address: 1151 Punchbowl St. Rm. 325 Honolulu, HI 96813		Fax Number: 587-0160



Date Notice Posted: 2/26/04

A copy of this notice of sole source shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue a sole source contract within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer  
Office/Agency \_\_\_\_\_  
Address \_\_\_\_\_  
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