



**STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT**

1. TO: Chief Procurement Officer
2. FROM: Health/Disease Outbreak Control Division/Immunization Branch *NB*
Department/Division/Agency
3. Name of Contractor: Pacific Island Health Officers Association
4. Sole Source Reference Number: 07-044-C 5. Contract Number: 55977

6. Description of goods, services, or construction:
At the request of the Centers for Disease Control and Prevention (CDC) to hire the Pacific Island Health Officers Association (PIHOA), the Immunization Branch requests to contract with PIHOA. PIHOA is to provide a public health advisor who will give leadership, consultation, and technical assistance in planning, implementing and improving immunization programs in U.S.-associated Pacific Island jurisdictions in order to raise immunization levels among all age groups in these jurisdictions.

7. Approval to amend is submitted in order to:
 Revise the scope of services for the contract as follows:
Extend the time of performance for six (6) additional months, from January 17, 2008 through July 16, 2008.

Increase contract price by 10 % or more: Original Contract Price: \$135,830 Amended Contract Price: \$135,830

8. Reason: This / These amendment(s) are necessary because:
Although CDC wants DOCD to continue to contract for services, DOCD is unable to start the contract process with SPO until CDC provides a request letter for 2008. CDC will likely provide this letter in January 2008, when the new grant budget year begins. Our Deputy AG will likely not be able to review the contract until the legislative session is over. *It*

9. Direct questions to: Nancy Bartter, PHAO Phone: 586-8355

Agency shall ensure adherence to applicable administrative and statutory requirements.

10. Pursuant to § 103D-306, HRS, and § 3-122-82, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct

Chingmei Furtan
Department Head

DEC 13 2007

Date

Reserved for SPO Use Only

11. Date Notice Posted: 12/19/07

12. Submit written objections to this notice of amendment to Sole Source Contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments :

13. APPROVED DISAPPROVED NO ACTION REQUIRED

Alan S. Fjell 12/26/07
Chief Procurement Officer Date
14. S.S.No. 07-044-J