



NOV 13 10:30

STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

- 1. TO: Chief Procurement Officer
- 2. FROM: Department of Transportation, Highways Division
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
To provide 41 sand cones. The sand cones are needed to perform field density tests on compacted materials, such as road subgrades, base course, subbase, fill, and backfill materials.

4. Vendor Name: Sign Fabricators Hawaii Address: 3229 Koapaka Street #8 Honolulu, Hawaii 96819	5. Price: <u>\$45,600.00</u>
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6. Term of Contract: (mm/dd/yyyy) From: _____ To: _____	7. Prior Sole Source Ref No. _____
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8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: This sand cone is unique because it is composed of clear plexi-glass for its base and its cone. Other commercially-manufactured sand cones consist of opaque plastic jugs with metal cones. The clear plexi-glass allows for the operator to see when the sand flow has ceased or if there is a clog in the opening. With the commercially manufactured sand cones, the only way to check if the sand has finished flowing is by putting one's ear to the jug and listen if there is any sand movement. The other problem with the commercially-manufactured sand cones is that it is not possible to detect a clog, that is unless the clog occurred early, at which point the amount of sand in the cone will be quite noticeably less. Currently, the districts and the field offices prefer this clear plexi-glass sand cone over the commercially-manufactured models.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: By being able to see the sand flow, more accurate field density tests can be taken, which could lead to a better quality project. Also, by being able to see the sand flow, the test can be performed faster as one would know exactly when the sand has ceased flowing.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: the commercially-manufactured sand cones are not clear. Although other local manufacturers have the capabilities to construct the plexi-glass sand cones, they have declined our request to construct these plexi-glass sand cones, as they did not believe it was worth their time..

12. Direct any inquiries to:
Department: Transportation, Hwy Division
Contact Name/Title: Casey Abe, Eng Program Manager

13. Phone Number:
832-3403
Fax Number:
832-3407

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

Department Head



11/20/07
Date

Reserved for SPO Use Only

15. Date Notice Posted: _____

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Pursuant to Procurement Circulars 2006-07 and Amendment 1, sole source and emergency procurements for \$5,000 to less than \$50,000 may be approved by the department head and do not require CPO approval or to be conducted on the HePS. However, sole source and emergency procurements \$2,500 or more are required to be posted on the Procurement Reporting System.

For the above reasons, this request is returned with no action required by the State Procurement Office.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED

Adrian S. Fujita 11/16/07
Chief Procurement Officer Date