



STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

1. TO: Chief Procurement Officer

2. FROM: SSD/CWSB/LCWSS/LCW2
Department/Division/Agency

3. Name of Contractor: D & D Furniture

4. Sole Source Reference Number: 07-061-B 5. Contract Number:

6. Description of goods, services, or construction:
LCWS 2 relocated to a new office in July 2007. The office currently has Haworth modulars which will need to be broken down and reinstalled into our new site. Presently, D&D Furniture is the only authorized dealer of Haworth modular furnitures. In addition to our current inventory of modular furniture, our new site will require additional modulars which will be compatible with our existing furniture.

7. Approval to amend is submitted in order to:
[X] Revise the scope of services for the contract as follows:
Additional work includes install additional work surfaces in social work stations, hang (5) 60" shelves and white board in conference room, change panel height in work stations in front window area, change locks in some work stations, labor cost to remove excess furniture and purchase additional power connectors for some of the panels.

[] Increase contract price by 10 % or more: Original Contract Price:73,590.99 Amended Contract Price: \$77,562.00

8. Reason: This / These amendment(s) are necessary because:
Social workers workstations and work surfaces are not adequate. Panel height by front windows too high, which pose a safety risk as exit area not visible. Additional shelving from previous office not installed.

9. Direct questions to: Wendall Omura, LCW2 Supervisor WO Phone: 808-697-7802

Agency shall ensure adherence to applicable administrative and statutory requirements.

10. Pursuant to § 104D-306, HRS, and § 5-122-87, I, the undersigned, certify that the information provided above is, to the best of my knowledge, true and correct.

[Handwritten Signature]

11/06/07

Department Head

Date

11. Date Notice Posted:
12. Submit written objections to this notice of amendment to Sole Source Contract within seven calendar days or as otherwise allowed from the above posted date to:
Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments:

13. [X] APPROVED [] DISAPPROVED [] NO ACTION REQUIRED

[Handwritten Signature] 11/26/07
Chief Procurement Officer Date

14. S.S.No. 07-1161-B