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STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

- 1. TO: Chief Procurement Officer
- 2. FROM: Department of Transportation, Highways Division
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
To provide 41 base rings. The base rings are specially sized for the clear sand cones that are needed to perform field density tests on compacted materials, such as road subgrades, base course, subbase, fill, and backfill materials.

4. Vendor Name: Moo's Machine Works Address: 685 Mapunapuna Street Honolulu, HI 96819	5. Price: \$2,800.00
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6. Term of Contract: (mm/dd/yyyy) From: _____ To: _____	7. Prior Sole Source Ref No. _____
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8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
This base ring is specially sized for the clear plexi-glass sand cone.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The clear plexi-glass sand cone allows for a more expedient and accurate field density test to be performed. This base ring is the only one that is sized for this clear plexi-glass sand cone.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: the currently commercially-manufactured base plates are made for sand cones with a smaller cone diameter. Although other local manufacturers have the capability to construct the metal base ring, they have declined our request to construct these metal base rings, as they did not believe it was worth their time.

12. Direct any inquiries to:
Department: Transportation, Hwy Division
Contact Name/Title: Casey Abe, Eng Program Manager

13 Phone Number:
832-3403
Fax Number:
832-3407

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

Department Head



11/7/07
Date

Reserved for SPO Use Only

15 Date Notice Posted: 11/14/07

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Pursuant to Procurement Circulars 2006-07 and Amendment 1, sole source and emergency procurements for \$5,000 to less than \$50,000 may be approved by the department head and do not require CPO approval or to be conducted on the HePS. However, sole source and emergency procurements \$2,500 or more are required to be posted on the Procurement Reporting System.

For the above reasons, this request is returned with no action required by the State Procurement Office.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED

Claron S. Fisher 11/14/07
Chief Procurement Officer Date