



**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Chief Procurement Officer
2. FROM: DHS/Hawaii Public Housing Authority
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Refuse collection services three (3) times a week utilizing four (4) 3 c.y. containers for Management Unit 47-Kahale Mua on the island of Molokai from January 1, 2008 to December 31, 2008.

4. Vendor Name: Island Refuse, Inc.
Address: P.O. Box 191
Hoolehua, Hawaii 96729

5. Price:
\$35,000 est

6. Term of Contract:
(mm/dd/yyyy) From: 01/01/2008 To: 12/31/2008

7. Prior Sole Source Ref No.
07-036-J

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
Island Refuse, Inc. is the sole vendor on Molokai providing refuse collection services.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The HPHA's role is to address the housing needs of low-income families in Hawaii. The HPHA seeks to procure refuse collection services to meet the Authority's goal of providing safe, sanitary and decent housing. The purpose is to provide refuse collection services three (3) times a week utilizing four (4) 3 c.y. containers at Kahale Mua on the island of Molokai.

Six months prior to the end of the term, the HPHA will confirm that Island Refuse, Inc. is the sole vendor. In the event there are other vendors, the HPHA will issue a competitive Invitation for Bid.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: The HPHA contacted Maui County's Solid Waste Division for information on refuse collection services at low-income public housing sites on the island of Molokai. Their staff told HPHA that Maui County only provides residential refuse collection services and informed HPHA to contact Island Refuse, Inc. for Molokai refuse services. In addition, the HPHA contacted several Oahu refuse collection services companies to see if they provided refuse collection services on the island of Molokai. As a result, no companies on Oahu collect refuse services on the island of Molokai.

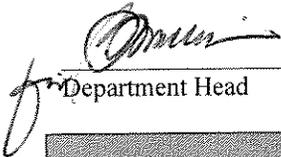
12. Direct any inquiries to:
Department: Contract & Procurement Office
Contact Name/Title: Rick Sogawa, Contract Specialist

13 Phone Number:
832-6086
Fax Number:
832-6039

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14 *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*


Department Head

11/13/07
Date

Reserved for SPO Use Only

15 Date Notice Posted: 11/13/07

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Pursuant to Procurement Circulars 2006-07 and Amendment 1, sole source and emergency procurements for \$5,000 to less than \$50,000 may be approved by the department head and do not require CPO approval or to be conducted on the HePS. However, sole source and emergency procurements \$2,500 or more are required to be posted on the Procurement Reporting System.

For the above reasons, this request is returned with no action required by the State Procurement Office.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED


Chief Procurement Officer 11/16/07
Date