



**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Chief Procurement Officer
2. FROM: DOH/FHSD/Women, Infants, and Children (WIC) Services Branch
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Parents and Children Together (PACT) is a non-profit organization; their agency staff have attended a train-the-trainer session sponsored by the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) on Breastfeeding Peer Counselor (BFPC) Projects.

In response to the national initiative for BFPC programs to enhance WIC breastfeeding efforts, the USDA FNS is providing additional funding. The intent of the procurement for the BFPC Project is to train additional paraprofessional support persons from the community as BFPCs to (1) provide breastfeeding assistance to WIC participants during and after daytime clinic hours, (2) serve as breastfeeding role models, (3) provide basic breastfeeding information, and (4) provide ongoing encouragement to breastfeeding mothers.

4. Vendor Name: Parents and Children Together (PACT) Address: 1485 Linapuni Street, Suite 105 Honolulu, Hawaii 96819	5. Price: \$75,000.00
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6. Term of Contract: (mm/dd/yyyy) From: <u>10/01/2007</u> To: <u>9/30/2008</u>	7. Prior Sole Source Ref No. _____
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8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

The training of paraprofessional BFPCs increases community capacity to support breastfeeding for WIC participants. Potentially non-WIC participants can benefit should the BFPCs be supported by non-WIC funds. BFPCs provide breastfeeding assistance outside the usual daytime clinic hours and can provide assistance at home or at the hospital; they provide seamless continuity of care after hospital discharge to first postnatal WIC visit.

WIC BFPCs have improved breastfeeding rates, increased breastfeeding duration rates; they also support referrals to other health and social services programs.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The USDA FNS first offered WIC BFPC Project funding in 2004. BFPC training services were secured through a competitive sealed proposal in April 2005 for \$85,300. When additional funding from USDA FNS was provided, the contract was extended for two years. PACT is the original contractor who (1) was trained by USDA FNS to provide BFPC training, (2) developed Hawaii WIC's Breastfeeding Implementation Plan required and subsequently approved by the USDA FNS, (3) developed the framework including, but not limited to, policies and procedures, (4) established baseline breastfeeding data, and (5) developed a monitoring plan.

The DOH WIC Services Branch infrastructure and staffing cannot support the required training; therefore the work must be contracted.

08-005-J

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

None. PACT is the only agency trained by USDA FNS in conducting BFPC training. USDA FNS has not scheduled any further trainings.

12. Direct any inquiries to:

Department: Health/WIC Services Branch
Contact Name/Title: Linda Chock, WIC Branch Chief
Leighton Tamura, PHAO

13 Phone Number:

808-586-8191

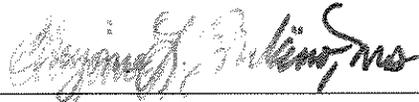
Fax Number:

808-586-8189

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*



JUL 11 2007

Department Head Chiyome Leinaala Fukino, M.D.
Director of Health

Date

Reserved for SPO Use Only

15 Date Notice Posted: 7/13/07

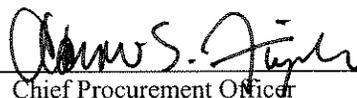
Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

17.

APPROVED DISAPPROVED NO ACTION REQUIRED


Chief Procurement Officer

7/20/07
Date