



**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Chief Procurement Officer
2. FROM: Department of Health, Env Mgmt/Clean Water Branch
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Bacteria analysis of recreational water samples taken along the Kona coast on the Island of Hawaii.

07 MAR 22 11:23 AM

4. Vendor Name: Microbiology Consulting Services, LLC Address: 73-4159 Ka'ao Place Kailua-Kona, Hawaii 96740	5. Price: \$39,500
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6. Term of Contract: From: <u>04/01/2007</u> To: <u>03/31/2008</u> (mm/dd/yyyy)	7. Prior Sole Source Ref No.
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8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

Previously, bacteria analysis was performed by Natural Energy Laboratory Hawaii Authority(NELHA) under a consent agreement. The value of the consent agreement has been used up and NELHA no longer performs bacteria analysis. Currently Microbiology Consulting Services, LLC is the only lab in Kona providing bacteria analysis.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

To protect CWB staff from the dangers of long distance driving after a day of sampling; having bacteria analysis done in Kona would be the answer. Also, since the lab is in Kona, more samples can be collected along the Kona Coast than in the past. Because less samples will be brought in to the Hilo lab, additional samples can be collected along the Hilo coast of Hawaii. In effect, having samples processed in Kona will result in more monitoring of recreational waters to protect our citizens.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

The DOH has a lab in Hilo but the transporting of the samples to Hilo is problematic. Bacteria samples need to be processed within 6 hrs when chilled, if not the sample is invalid. In order to make the 6-hr time limit, the number of samples are restricted and the sampler incurs overtime as well as the lab personnel processing the samples. It takes roughly 1 1/2 to 2 1/2 hours to drive from the Kona side of Hawaii to Hilo in a safe manner. It then takes another 1 1/2 to 2 1/2 hours to drive back. After a day of sampling and driving, it can be tiring and presents a danger, where the sampler may fall asleep or not be as alert as one should be while driving.

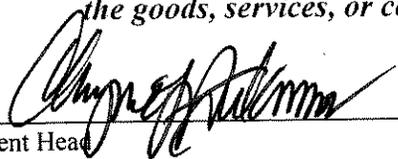
12. Direct any inquiries to:
Department: Watson Okubo
Contact Name/Title: Monitoring & Analysis Section Chief, CWB

13 Phone Number:
(808) 586-4309
Fax Number:
(808) 586-4352

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14 I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



MAR 20 2007

Department Head

Date

Reserved for SPO Use Only

15 Date Notice Posted: 3/22/07

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

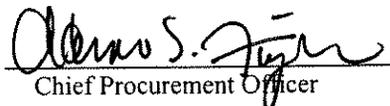
16. Chief Procurement Officer's comments:

A sole source procurement may be made when only one source is available for the purchase. Justification shall include that the good, service, or construction has a unique feature, characteristic, or capability essential for the agency to accomplish its work and is available from only one source.

Based on the justification provided in this request, there is more than one source for the required bacteria analysis. However, contracting with the Hilo lab would not be practicable nor advantageous to the State. For this reason, please resubmit this request on SPO Form-07, Notice of and Request for Exemption from Chapter 103D, HRS.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED



3/23/07
Date