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STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Defense, OVS, Hawaii State Veterans Cemetery
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Polyguard burial vaults of various sizes for different casket sizes [i.e.: regular vaults for normal size caskets, oversize vaults for oversize caskets (larger persons), and infant size vaults for infant size caskets].

| | |
|---|---------------------------------|
| 4. Vendor Name: Polyguard & Co., LLC Address: P.O. Box 1269 Afton, WY 83110 | 5. Price: <u>\$78,000.00</u> |
| 6. Term of Contract: (mm/dd/yyyy) From: <u>09/01/2006</u> To: <u>08/31/2007</u> | 7. Prior Sole Source Ref No. |

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: Vendor is the manufacturer of solicited polyguard burial vaults. All other suppliers purchase the items from the designated vendor or manufacture concrete burial vaults only. Purchase from any other source would be more costly than direct procurement from the vendor.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Vendor is the manufacturer of polyguard burial vaults. All other suppliers purchase the items from this vendor or construct concrete vaults that are not economical to ship to Hawaii. It is fiscally responsible to buy direct from the source.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: All other sources either purchase from Polyguard & Co., LLC or manufacture concrete burial vaults only.

12. Direct any inquiries to:

Department: Hawaii State Veterans Cemetery
Contact Name/Title: Miles Okamura; Operations Manager

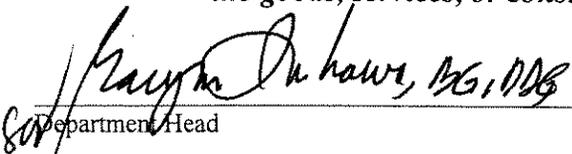


13 Phone Number:
233-3630
Fax Number:
233-3633

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.


Department Head

Date

Reserved for SPO Use Only

15 Date Notice Posted: 12/07/06

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

This request states that Polyguard burial vaults are also available through various suppliers, therefore, it is not a sole source.

The State Procurement Office recommends that the agency submit SPO-14, Restrictive Specifications Request. Please refer to HAR section 3-122(b)(3) for information on using restrictive specifications for your procurement.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED


Chief Procurement Officer

12/8/06
Date