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**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer

2. FROM: DHS/HPHA/PMMSB

Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Refuse collection services three (3) times a week utilizing four (4) 3 c.y. containers for Management Unit 47 - Kahale Mua on the island of Molokai from January 1, 2007 to December 31, 2007.

4. Vendor Name: Island Refuse, Inc.

Address: P.O. Box 191
Hoolehua, HI 96729

5. Price:

\$30,000

6. Term of Contract:
(mm/dd/yyyy)

From: 01/01/2007

To: 12/31/2007*

7. Prior Sole Source Ref No.

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: Island Refuse, Inc. is the sole vendor on Molokai providing refuse collection services.

HPHA has used an estimated price in anticipation of increases in landfill/disposal fees and extra yardage costs which are not encumbered under the contract. The extra yardage is paid for under purchase order when needed. HPHA will likely execute a contract for an estimated \$27,000.00

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The HPHA's role is to address the housing needs of low-income families in Hawaii. The HPHA seeks to procure refuse collection services to meet the authority's goal of providing safe, sanitary, and decent housing. The purpose is to provide refuse collection services three (3) times a week utilizing four (4) 3 c.y. containers at Kahale Mua on Molokai.

*The HPHA is seeking approval to include two (2) 12-month extension options. The HPHA understands and agrees that the following conditions must be met for an extension to be executed: 1) HPHA will determine that there is an on-going need and funds to extend services, 2) A supplemental contract will be executed prior to expiration of the primary contract, 3) Contractor shall demonstrate satisfactory record of performance, and 4) The supplemental contract will be awarded at the same or comparable rates as the primary agreement.

Six months prior to the end of the contract, the HPHA will confirm that Island Refuse, Inc. is the sole vendor. In the event that there are other vendors, the HPHA will issue a competitive Invitation-For-Bids.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

The HPHA contacted Maui Disposal, Inc. and was informed that they direct all inquiries to Island Refuse, Inc. and that they didn't know of any other vendor on Molokai. The HPHA checked with the Maui County's Solid Waste Division. Their staff could not identify any vendors specifically but referred the HPHA to Maui Disposal, Inc. Maui Disposal, Inc. indicated that Island Refuse was the only vendor on Molokai to the best of their knowledge. In addition, staff who live on Molokai did not know of any other vendor besides Island Refuse, Inc.

12. Direct any inquiries to:

Department: DHS/HPHA/CPO

Contact Name/Title: Barbara Arashiro, Acting Procurement Officer

13 Phone Number:

832-6038

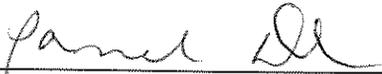
Fax Number:

832-6039

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*



Department Head

11/17/06

Date

Reserved for SPO Use Only

15 Date Notice Posted: 11/22/06

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

17.

APPROVED DISAPPROVED NO ACTION REQUIRED


Chief Procurement Officer

11/29/06
Date