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## STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: AG/CPJA/Juvenile Justice Information System  
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

A research report using Juvenile Justice Information System (JJIS) data for the years 1995 through 2005 to describe the juvenile delinquency caseload of the Family Court. The report will be designed primarily for use by a juvenile justice audience but will also communicate to the general population. The report will describe and trend (1) the volume of delinquency cases disposed by the Family Court; (2) the demographics of the youth involved; (3) the offenses charged; and, (4) the court's responses to these matters. The report will also present county-specific analyses of many of these statewide patterns. The authors of the report will also explore other possible information options, such as the development of recidivism rates for all cases and for selected subsets of cases. The report is to use the format of the federally-published annual series "Juvenile Court Statistics".

4. Vendor Name: National Center for Juvenile Justice

Address: 3700 S. Water Street Suite 200  
Pittsburgh, Pennsylvania 15203

5. Price:

\$45,000.00

6. Term of Contract: From: 11/6/2006 To: 7/31/2007  
(mm/dd/yyyy)

7. Prior Sole Source Ref No.

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

Please see attached.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Funding for this report comes from a grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). This grant will end on July 31, 2007 with no possibility of extending the date. It is imperative that the vendor who will produce the report has impeccable qualifications and a proven track record for quality delivery and timeliness. Based on the qualifications of NCJJ, Dr. Howard Snyder, and Ms. Anne Stahl, OJJDP has already approved a sole source award for this report.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

Research analysts who previously qualified for inclusion on the professional services list were investigated. None have the qualifications to produce the report in the timeframe required.

12. Direct any inquiries to:

Department: Attorney General  
Contact Name/Title: Eileen Madigan/JJIS Coordinator

13 Phone Number:

586-1092  
Fax Number:  
586-1097

Expenditure may be processed with a purchase order:  Yes  No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14 I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



OCT 31 2006

Department Head

Date

Reserved for SPO Use Only

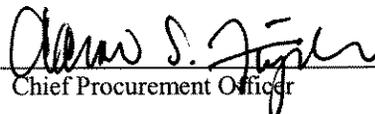
15 Date Notice Posted: 11/02/06

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

17.

APPROVED  DISAPPROVED  NO ACTION REQUIRED

  
Chief Procurement Officer

11/15/06  
Date

## NOTICE & REQUEST FOR SOLE SOURCE

### Attachment

8. The good, service, or construction has the following unique features, characteristics, or capabilities.

The National Center for Juvenile Justice (NCJJ) is uniquely qualified to prepare and deliver the research report as described. In the mid-1970s, NCJJ assumed the responsibility for collecting data on the cases handled by the Nation's juvenile courts. For over 30 years, NCJJ has been collecting and analyzing the automated records of the Nation's juvenile courts (including the Family Court in Hawaii) and the data from Hawaii have been an integral part of the national data file used to generate the federal "Juvenile Court Statistics" reports. Consequently, NCJJ has a detailed, hands-on understanding of the data collected by the JJIS, as well as years of experience analyzing these data to describe the nature of, and trends in, court processing. Also, after years of producing the annual "Juvenile Court Statistics" reports, NCJJ has a clear understanding of the information needs of members of the juvenile justice community. Finally, NCJJ has the dissemination skills for communicating the findings of research to members of the juvenile justice community. These dissemination skills are readily evident after reviewing the most recent "Juvenile Court Statistics" report and the juvenile court information found in NCJJ's recently published "Juvenile Offenders and Victims: 2006 National Report".

The persons who will be preparing the report are nationally recognized experts in the field of juvenile justice, have years of experience working with data from the JJIS, and have authored the federal reports on juvenile court activity previously mentioned. Dr. Howard Snyder is one of the nation's best-known juvenile justice experts. He is NCJJ's Director of Systems Research and he has conducted dozens of studies on juvenile justice policy and court processing. Dr. Snyder earned the Ph.D. in social psychology with an emphasis in research methods, statistical analysis, and program evaluation. During his career he has directed several national research efforts funded by the Office of Juvenile Justice and Delinquency Prevention (OJJDP), the Bureau of Justice Statistics, and the National Institute of Justice. He has been the Director of the National Juvenile Court Data Archive at NCJJ since 1981 and is an expert on automated juvenile court management information systems and their use to inform juvenile justice decision makers. He also currently directs OJJDP's National Juvenile Justice Data Analysis Project which serves as the statistical analysis center for this federal agency. Over the years and in collaboration with many colleagues, publications flowing from his efforts have provided an accurate understanding of juvenile crime and victimization and the activities of the juvenile justice system. Dr. Snyder will coordinate all activities of the NCJJ staff related to this report. Working closely with Dr. Snyder, and serving as lead author on the report, will be Anne Stahl. Ms. Stahl is a Research Associate at the National Center for Juvenile Justice. Since 1993 she has overseen the collection and processing of all data contributed to the National Juvenile Court Data Archive. She has a detailed understanding of the nature of and variations in juvenile court automated information systems. She is also skilled in assessing the usefulness of these systems to provide meaningful information to decision makers. In addition to the annual "Juvenile Court Statistics" reports and the "Offenders in Juvenile Court" bulletins, she has been the primary author on numerous other publications using Archive data. Ms. Stahl is a graduate of Carnegie Mellon University with a Masters of Public Management with specialization in management information systems. She is currently completing her Ph.D. in Public Policy from the University of Pittsburgh.