

06 APR 25 AS:11

# STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
- 2. FROM: DOH/FHSD/CSHNB/NEWBORN METABOLIC SCREENING PROGRAM  
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:  
Overnight express mail service for newborn dried blood specimens from 14 birthing facilities in Hawaii to the Oregon State Public Health Laboratory (OSPHL), which is Hawaii's contracted newborn screening testing laboratory in Portland, Oregon. Each year, the Newborn Metabolic Screening Program ensures transport of approximately 3,500 standard overnight letter envelopes at a cost of \$17.00 per envelope. The 3,500 standard overnight letter envelopes contain over 18,000 samples from almost every baby born in this state. These dried blood specimens and the accompanying patient information are time sensitive and confidential. It is important that these specimens not be delayed, misplaced, or lost. Timely screening tests performed on the blood specimens are essential to ensure early medical detection of thirty-one disorders that can cause mental and growth retardation, severe illness and even death, if not treated early in the newborn period.

4. Vendor Name: Federal Express Corporation Address: 129 Pohakulana Place Honolulu, HI 96819	5. Price: \$17.00/env
6. Term of Contract: (mm/dd/yyyy) From: <u>7/1/2006</u> To: <u>6/30/2007</u>	7. Prior Sole Source Ref No. <u>05-75-C</u>

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: FedEx is the only mail service with guaranteed overnight delivery to OSPHL from all the birthing facilities on all the islands. FedEx also provides tracking software so the the Newborn Metabolic Screening Program can track pick-ups and deliveries.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The overnight delivery of the dried blood spot specimens to the newborn screening testing laboratory is essential to provide early diagnosis and treatment of newborns for thirty-one disorders which can cause mental and growth retardation, serious medical complications, and even death, if not detected and treated early in the newborn period. Given the importance of the dried blood specimens, package tracking capabilities are essential to monitor transit times and to locate the packages.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: DHL Express: No overnight delivery available; United Parcel Service: No overnight delivery available; U.S. Postal Service: No overnight delivery guaranteed and no tracking capability; Aero Couriers: No overnight delivery guaranteed since they depend on independent airline carriers. Do not have own tracking system. Do not have own nationwide personnel, delivery trucks, or planes. They use independent taxis to transport the packages from the birthing facilities to the airport and from the airport to the laboratory. Having multiple independent contractors increases the risk of losing a package and decreases assurances of confidentiality.

12. Direct any inquiries to:

Department: Health  
Contact Name/Title: Christine A. Matsumoto, R.N., M.P.H.

13 Phone Number:  
(808) 733-9069  
Fax Number:  
(808) 733-9071

Expenditure may be processed with a purchase order:  Yes  No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14 I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



Department Head

APR 21 2006

Date

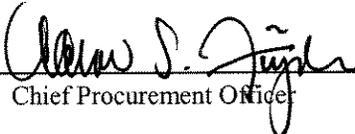
Reserved for SPO Use Only

15 Date Notice Posted: 4-28-06

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

17.  APPROVED  DISAPPROVED

  
Chief Procurement Officer

5/8/06  
Date