

Submit in Duplicate

**STATE OF HAWAII  
REQUEST FOR SOLE SOURCE**

05 DEC 14 A7:29

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

FROM: Department of Public Safety / Institutions / Hawaii Community Correctional Center  
(Department/Division/Agency)

Pursuant to § 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

The Department of Public Safety (PSD) would like to lease "trailer offices" to house facility administrative personnel displaced due to a failure in the roofing system of the Old Hilo Jail. Because of the roofing failure, water infiltrated the work areas causing extensive damage to the electrical system of the building. The work proposed includes site work at the temporary location, utility connections (electricity, water, and sewer) and the Building Permit processing.

Name of Vendor:	Hawaii Modular Space, Inc.	Cost: Lease--\$45,000.00 est.
Address:	91-282 Kalaeloa Boulevard Kapolei, Hawaii 96707	

Term of Contract:	From:	To:	Prior Sole Source Reference No.:
	Upon CPO Approval for a fifteen (15) month period or sooner upon the completion of repairs at the Old Hilo Jail.		

The goods, services, or construction has the following unique features, characteristics, or capabilities:

In order to maintain efficient daily operations, PSD would like to lease "trailer offices" to be sited at the Hale Nani annex. To site the trailers, we will require a vendor to site adapt the trailer offices and to hook up the plumbing and electrical to the trailers to conduct uninterrupted business. PSD will require the vendor to obtain all necessary permits to meet our needs.

Currently, Hawaii Modular has two trailers in Kona, Hawaii which fit the needs of the Department of Public Safety and are ready to be mobilized to the temporary site. **Hawaii Modular is the only vendor who rents/leases office trailers in the State of Hawaii.**

REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

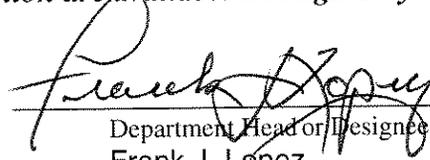
The trailers are available at Hawaii Modular in Kona, and is configured for office use and Hawaii Modular is the only vendor who leases these trailers.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

A Container Storage Company of Hawaii, Ltd. was also contacted, but indicated that they did not lease mobile office units.

Direct questions to: Marc Yamamoto Phone: (808) 587-1215

*I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

 DEC 12 2005  
 Department Head or Designee Date  
 Frank J. Lopez  
 Interim Director  
 Title (If other than Department Head)

Chief Procurement Officer's comments:

This approval is for a period of 15-months or until the repairs to the Old Hilo Jail building are completed, whichever is sooner.

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes  No  If no, a contract must be executed and funds certified.

APPROVED  DISAPPROVED

 12/22/05  
 Chief Procurement Officer Date

## STATE OF HAWAII NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Public Safety / Institutions / Hawaii Community Correctional Center for the sole source purchase of the following goods, services, or construction:

The Department of Public Safety (PSD) would like to lease/purchase "trailer offices" to be installed on property adjacent to the old jail to house facility administrative personnel displaced due to a failure in the roofing system of the Old Hilo Jail. Because of the roofing failure, water infiltrated the work areas causing extensive damage to the electrical system of the building. The work proposed includes site work at the temporary location, utility connections (electricity, water, and sewer) and the Building Permit processing.

**Vendor:** Hawaii Modular Space, Inc.  
**Address:** 91-282 Kalaeloa Boulevard  
Kapolei, Hawaii 96707

<b>Term of Contract:</b>	From:	To:	<b>Cost:</b>
Upon CPO Approval for a fifteen (15) month period or sooner upon the completion of repairs at the Old Hilo Jail.			est. \$45,000.00

<b>Direct any inquiries to:</b>		
Department:	Public Safety	Phone Number:
Contact Name/Title:	Marc Yamamoto Purchasing and Supply Specialist	(808) 587-1215
Address:	919 Ala Moana Boulevard, Room 413 Honolulu, Hawaii 96814	Fax Number: (808) 587-1244



Date Notice Posted: 12/14/05

A copy of this notice of sole source shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue a sole source contract within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer  
Office/Agency State Procurement Office  
Address 1151 Punchbowl Street, Rm 230A  
Honolulu, Hawaii 96813