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STATE OF HAWAII
REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Department of Business, Economic Development, and Tourism/Strategic Industries Division
(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Services of the Building Industry Association of Hawaii (BIA) to verify the number of Hawaii homes built under the Hawaii BuiltGreen™ Program for the BIA's Parade of Homes, and to analyze the energy savings in terms of kilowatt hours and dollars saved per month. The Hawaii BuiltGreen™ Program includes a set of 258 cost effective, energy and resource saving measures such as the installation of solar water heaters, insulation in the roof and walls, and natural ventilation.

DBEDT will be contracting through and partnering with the BIA to implement this project to help move the state towards the energy efficiency goals mandated by the Legislature in HRS Chapter 226-18.

Name of Vendor: Building Industry Association of Hawaii Address: 1727 Dillingham Boulevard, Honolulu, HI 96819	Cost: $35,000.00

Term of Contract: From: Upon Contract Approval ~~September 1, 2005~~	To: September 30, 2006	Prior Sole Source Reference No.:

The goods, services, or construction has the following unique features, characteristics, or capabilities:

The BIA is a statewide professional organization with 500 Hawaii members recognized locally by the local construction industry; local, state and federal agencies; and the local business community as the voice of the local building industry. The BIA is affiliated with the National Association of Home Builders. Membership is open to licensed professionals and other associate members. The BIA and DBEDT developed the Hawaii BuiltGreen™ Program in 2001 and continue to support and promote it as the best way for homeowner's to reduce energy use and save money.

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REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

BIA and DBEDT developed the Hawaii BuiltGreen™ Program in 2001 and continue to support and promote it as the best way for homeowner's to reduce energy use and save money. The BIA also sponsors such industry-wide annual events such as the Parade of Homes, Remodel It Right seminars, and Renaissance Building Awards in which the BuiltGreen™ program is featured. Its members participate in the program. Therefore, the BIA is the best organization to undertake this project, as it is intimately aware of its purpose, background, and participants. The best way to accomplish the goals of this project is to work from within the building industry, through a well respected, highly placed organization within the industry.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

The Hawaii BuiltGreen™ activities are primarily sponsored by BIA. There are currently no other organizations in Hawaii that have an interest in the program nor have a staff with intimate knowledge of the program like the BIA.

The local General Contractors Association, while an association of local contractors, is comprised of large contractors who work mainly on government and large commercial projects, not many residential projects. Although it participates in some Hawaii BuiltGreen™ Program activities, promulgating and supporting the program is not one of its main goals.

Direct questions to: Carilyn Shon, Energy Branch Chief, SID/DBEDT Phone: 587-3810

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.

AUG 29 2005

Department Head or Designee Date

Title (If other than Department Head)

Chief Procurement Officer's comments:
This approval is based on DBEDT's representation that it partnered in 2001 with the BIA to develop the Hawaii BuiltGreen Program and only the BIA has access to information required by DBEDT.

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes ☐ No ☐. If no, a contract must be executed and funds certified.

☒ APPROVED ☐ DISAPPROVED

for Chief Procurement Officer 9/2/25 Date