

STATE OF HAWAII
REQUEST FOR SOLE SOURCE

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TO: Aaron Fujioka, Chief Procurement Officer

FROM: Health/Family Health Service Division/Children with Special Health Needs Branch
(Department/Division/Agency)

PH
CHIEF PROCUREMENT OFFICER
STATE OF HAWAII

Pursuant to § 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR., the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

A) Thalassemia Clinic Space (One (1) four (4) hour block per week). The space shall accommodate:

1. The clinic hematologist, geneticist and genetic counselors to see patients;
2. Clinic facilities with a minimum of two (2) exam rooms with enough space for counseling activities.
3. Physician work area or shared office space with a phone for paperwork, etc. while the hematologist is on-site during clinic times.
4. Genetic counselor work area or shared office space with a phone and computer with internet access while genetic counselors are on-site.

B) Thalassemia Clinic support services which shall include:

1. Five (5) days/week patient access to staff for appointment scheduling, pre-certifications, registration, procedures/test scheduling, sending/receiving dictation, and taking messages.
2. Clerical support services to the physicians and genetic counselors working at the clinic.
3. Provision of patient billing information to the hematologist working at the clinic.
4. Proper receipt, handling and filing of laboratory reports.
5. Preparation of monthly clinic reports to include, but not be limited to, the number and type of patients, number of laboratory tests ordered and results received, insurance type utilized, and reimbursement received.

Name of Vendor Kapiolani Medical Center	Cost:
Address: c/o Hawaii Pacific Health Research Institute, 55 Merchant Street, 27th Floor, Honolulu, HI 96813	\$30,000

Term of Contract:	From:	To:	Prior Sole Source Reference No:
<i>upon CPO Approval</i>	March 1, 2005	February 2006	

The goods, services, or construction has the following unique features, characteristics, or capabilities:

Hawai'i Community Genetics (HCG) was developed 18 months ago and is administratively under the Kapiolani Medical Center (KMC). HCG is the only comprehensive pediatric genetics program in the state and has the only board certified pediatric geneticist.

HCG has the experience with genetics patients and the available space, equipment, secure file storage, and support personnel for the thalassemia clinic.

REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Approximately 30 newborns per month are identified by the Newborn Metabolic Screening Program to be at risk for thalassemia trait or disease. In order to provide appropriate follow-up to the identified newborns and their families, genetic counseling, physical examination and DNA mutation analysis needs to be offered. The information provided is important to provide management to newborns with a significant thalassemia condition and avoid a possible fatal thalassemic condition in future pregnancies.

The provision of the comprehensive services requires a team consisting of genetics and hematology professionals. The personnel are available to provide the health services, but clinic space and clerical support (booking appointments, registering patients, etc.) are lacking for the thalassemia clinic. Hawaii Community Genetics would be able to provide the space and support services which are required for the clinic.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

State facilities were investigated, but no state facilities had the appropriate waiting area, examination and counseling rooms, secure file storage, and equipment (scales, physical examination tools, etc.) necessary to hold the thalassemia clinic.

Direct Questions To: Sylvia Au

Phone: (808) 733-9063

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.

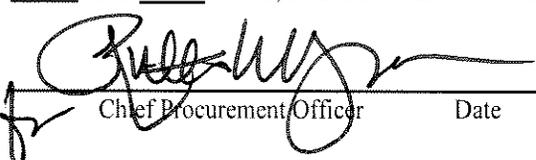
 FEB 24 2005
 Department/Agency Head Date
 Chiyome Leinaala Fukino, M.D.
 Director of Health
 Title (If other than Department/Agency Head)

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order. Yes No If no, a contract must be executed and funds certified.

Approved Denied

 2/2/05
 Chief Procurement Officer Date