



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer
FROM: Department of Health, State Laboratories Division
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
The Environmental Protection Agency (EPA) requires the State to test both drinking water and beach waters. The EPA certifies laboratories to perform analysis on the water samples using a specific method. The SLD is certified by EPA to use Colisure (for drinking water) and Enterolert (for beach water). Both Colisure and Enterolert are products only sold from IDEXX Distribution, Inc. The request amount, \$20,000, represents SLD's best estimate of it's needs. It must be noted in 2013, the molasses spill ocured and SLD services were required, and in 2014, HIDOJ requested the assistance from the SLD and increased the demand for those products. And in 2015, Clean Water Branch requested the SLD to routinely analyze cesspool leaks in the Kahaluu District over 7 month period, which caused the laboratory to use three times as much reagents and supplies during this time. SLD is planning "in case" of another emergency.

2. Vendor/Contractor/Service Provider Name: IDEXX Distribution, Inc.	3. Amount of Request: \$20,000.00
4. Term of contract (shall not exceed 12 months), if applicable: From: 17-Sep-16 To: ¹⁶ 18 -Sep-17 <i>DD 8/12</i>	5. Prior SPO-001, Sole Source (SS) No.: SS16-007C

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
The Environmental Protection Agency (EPA) requires the State to test both drinking water and beach waters. The EPA certifies laboratories to perform analysis on the water samples using a specific method. The SLD is certified by EPA to use Colisure (for drinking water) and Enterolert (for beach water). Both Colisure and Enterolert are products only sold from IDEXX Distribution, Inc. Both the Colisure and Enterolert method requires the IDEXX products as a necessity, there is no substitute. It should be noted, there are other methods that may be used to analyze drinking water and beach water. However, SLD is only certified to process the samples with Colisure and Enterolert.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
The EPA, to protect the public, requires the State to analyze both drinking water and beach waters. This a federal mandate. Per federal guidelines, drinking water and beach water must be analyzed each month to ensure public safety. In addition, as mentioned in 6A above, the EPA certifies the labortories for a specific method. The testing method for which the SLD is certified by the EPA requires the use of IDEXX reagents.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

As stated in 6a above, there is no alternative. The SLD is required and certified by the EPA to perform a specific, standard test and this requires the use of IDEXX reagents exclusively.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There are no alternate sources.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

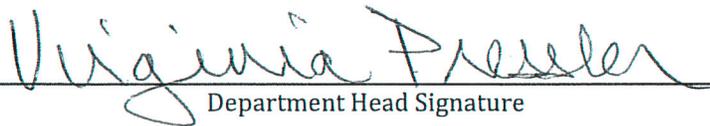
*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Wanda Chang	EHASB/SLD	453-6683	wanda.chang@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.


Department Head Signature

AUG - 2 2016

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 8/3/2016

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 9/17/2016 to 9/16/2017 and is based on the department's representation that the EPA certified Hawaii SLD labs to test drinking water with Colisure and Enterolert to test beach waters. Both Colisure and Enterolert are IDEXX reagents and sold exclusively by IDEXX Distribution, Inc.

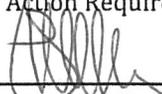
This approval is for the solicitation process only. HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/ contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature Date 8/12/16