



**STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE**

Received by  
State Procurement Office  
06/02/2016

TO: Chief Procurement Officer

FROM: Transportation/Highways/Motor Vehicle Safety Office  
*Name of Requesting Department*

*Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:*

1. Describe the goods, services, or construction to be procured.  
To provide access to telecommunication services for the following network applications: a. Driver services - Commercial Driver License Information System (CDLIS), the Problem Driver Pointer System (PDPS), and Social Security On-Line Verification (SSOLV); and b. Vehicle services: Electronic Lien and Title (ELT) System.

2. Vendor/Contractor/Service Provider Name: American Association of Motor Vehicle Administrators	3. Amount of Request: \$110,000.00
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>7/1/2016</u> To: <u>6/30/2017</u>	5. Prior SPO-001, Sole Source (SS) No.: <u>SS15-085D</u>

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.  
AAMVA was contracted by the federal government to develop and maintain the information system for states to carry out the requirements under the Commercial Motor Vehicle Safety Act (CMVSA) of 1986 and the National Driver Register Act. AAMVA was contracted by the federal government to upgrade and enhance CDLIS and PDPS. AAMVA's telecommunication network provides the sole means for the the Hawaii Driver License System to carry out the requirements of the Commercial Driver's License and the National Driver Register programs. Note: The contractor is to be paid on a purchase order basis as noted in S.S. #01-49-J. Previous sole source reference numbers include 98-116-J, 99-83-R, 00-51-R, 03-14-R, 04-47-M, 06-049-C/V, 09-034B, 11-001-D, 11-073-B, 12-058B, 12-055S, 13-055S, SS14068S and SS15-085D.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department to accomplish its work.  
AAMVA services provide the response times and interconnectivity with other states as mandated by the CMVSA of 1986.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.  
 HDOT staff has communicated directly with the Hawaii FMCSA (Federal Motor Carrier Safety Administrator) State Director to ensure that AAMVA is the sole provider of this telecommunication service since the development of CDLIS.

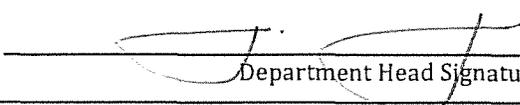
8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.  
 No other source for the service is available. All 51 jurisdictions use the AAMVA service.

9. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.  
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Jamie Ho	HWY/DOT	587-2185	jamie.ho@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
 I certify that the information provided is to the best of my knowledge, true and correct.**


 \_\_\_\_\_ Department Head Signature

\_\_\_\_\_ 6-2-12  
 Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 6/3/2016

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

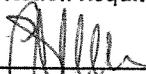
Approval is granted for the period 7/1/2016 to 6/30/2017 and is based on the department's determination that AAMVA is the sole provider for access to telecommunication services to the nation-wide data base that is in compliance with the CMV Safety Act of 1986 and the National Driver Register Act. Sole Source contracts in excess of \$100,000 requires cost or pricing data pursuant to HAR chapter 3-122, subchapter 15. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express), and the award is required to be posted on the Awards Reporting System. Copies of the HCE certificates and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or email [stanton.d.mato@hawaii.gov](mailto:stanton.d.mato@hawaii.gov).

Approved

Disapproved

No Action Required

  
\_\_\_\_\_  
Chief Procurement Officer Signature

6/27/16  
Date