



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

16 FEB 22 P1:13

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Defense
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Full-page colored advertisements in the Honolulu Star-Advertiser and The Garden Island (Kauai) announcing Tsunami Awareness Month 2016, to be published on Friday, April 1, 2016. Advertisement to include information on tsunami preparedness and information; will also include a message to commemorate the 70th anniversary of the April 1, 1946 tsunami, which caused severe devastation to the state.

Table with 2 columns: Vendor/Contractor/Service Provider Name (Oahu Publications), Amount of Request (\$10,937.17), Term of contract (3/1/2016 to 4/1/2016), and Prior SPO-001, Sole Source (SS) No. (per envelope 2/22/16)

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction. Advertisement will be designed in-house specifically to announce Tsunami Awareness Month.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department. These advertisements are key elements to a comprehensive marketing and public relations campaign, spearheaded by HI-EMA, to bring statewide visibility to Tsunami Awareness Month efforts.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

There is only one major daily newspaper on Oahu and Kauai - both of which are managed by Oahu Publications. We are not pursuing print on the other islands because we have other events and outreach efforts planned.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Not available

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

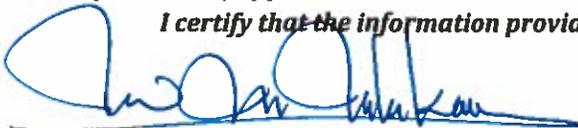
*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Evelyn Kobayashi	HI-EMA	733-4300	evelyn.n.kobayashi@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

2-19-16

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 2/22/16

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

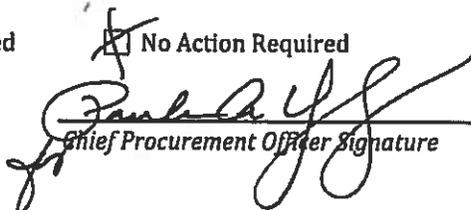
Request is returned with no action required as the department has decided to withdraw their request for sole source.

If there are any questions, please contact Carey Ann Sasaki at 586-0575, or careyann.r.sasaki@hawaii.gov.

Approved

Disapproved

No Action Required


Chief Procurement Officer Signature

3-8-2016
Date