



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer
FROM: Natural Energy Laboratory of Hawaii Authority (NELHA)
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
ITT Flygt Corporation submersible pump repair kits for 35 hp. and 77 hp. pumps over the next year . These repair kits include all of the components necessary to service and overhaul a Flygt submersible pump and electric motor. The present price range for these kits is approximately \$7,000. To operate a fleet of nine pumps we are requesting approval to purchase several additional repair kits over the next year within the approximate expenditure amount indicated (3).

2. Vendor/Contractor/Service Provider Name: Hawaii Engineering Services, Inc.	3. Amount of Request: <u>Approximately \$30,000</u>
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>2/1/2016</u> To: <u>1/31/2017</u>	5. Prior SPO-001, Sole Source (SS) No.: <u>SS 15-029W</u>

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
These repair kits are for very specific pumps for which no other manufacture makes parts for and no vendor other than Hawaii Engineering Services, Inc. sells in Hawaii.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
NELHA provides both warm and cold seawater to most of its 41 commercial and research tenants. The repair kits are needed to service and overhaul pumps from two of NELHA's main pump stations. Both of these pump stations are designed specifically to accommodate Flygt pumps. The operation and maintenance of these pumps is an essential service that NELHA must provide to its tenants.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Mainland vendors have been contacted and will not sell these repair kits to us since Hawaii Engineering Services is the sole source provider in Hawaii. Please see attached letter from Flygt Products (Xylem) to Hawaii Engineering Services, Inc.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Since these repair kits are specific to the exact pump model that ITT Flygt Corporation manufactures and sells, there are no other possible sources to obtain the repair kits from. SPO-001 approval was last obtained for sole source purchase from this vendor on 01/09/14.

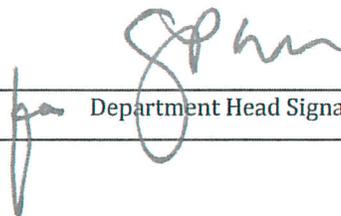
9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

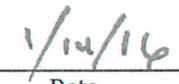
Name	Division/Agency	Phone Number	E-mail Address
Jan C. War, Operations Manager	NELHA/DBEDT	808-217-0329	janw@nelha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**



 Department Head Signature



 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 1/22/16

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

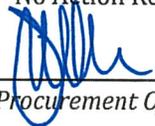
state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 2/1/2016 through 1/31/2017 for repair kits for 35 hp and 77hp Flygt submersible pumps. The approval is based on the department's representation and vendor's confirmation letter that Hawaii Engineering Services is the sole source vendor able to provide the repair kits. This approval is for the solicitation process only. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) for all contracts awarded, and award is required to be posted on the Awards Reporting System. Copies of the HCE certificates and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Mara Smith at 587-4704 or mara.smith@hawaii.gov.

Approved Disapproved No Action Required

 2/1/16
Chief Procurement Officer Signature Date



Mark A Shaw
SE Territory Manager
Xylem Inc
Flygt Products

766 N Sandy LN
Elkhorn WI 53121
Cell 262 227 3763

mark.shaw@xyleminc.com

December 28, 2015

To: Jan War
Operations Manager
Natural Energy Laboratory of Hawaii Authority
733-4460 Queen Kaahumanu Hwy. #101
Kailua-Kona, Hawaii 96740

This letter is to inform you that;

Hawaii Engineering Services Inc.
240 Puuhale Rd St#202
Honolulu HI 96819
808-841-0033 Work
808-841-2534 Fax

Is the exclusive factory authorized distributor of Flygt pumps and accessories for the municipal market in the State of Hawaii. Hawaii Engineering Services is also the sole factory authorized repair facility in the State of Hawaii with this being said Hawaii Engineering is the only company who can offer certified factory training for municipal pumps in the State of Hawaii.

We are confident that Hawaii Engineering Services Inc. will be able to provide expert advice in a professional manner for any of your pumping needs.

If there are any questions concerning the above statement please call and thank you for your interest in Flygt products.

Sincerely,

Mark A Shaw

Mark A Shaw
Flygt Products, a Xylem brand
Territory Manager
262 227 3763 Mobile

SS16-033M