

STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE

15 MAY -7 AIO 30

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health/Adult Mental Health Division *aj*  
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
Maintenance services of the Hawaii.networkofcare.org (NOC) website. Services include, but are not limited to, providing daily and quarterly reports on the website use, monthly updates of the service directory database, daily updates of state and federal legislation concerning mental health issues, daily news updates, and updates and upgrades of the website.

2. Vendor/Contractor/Service Provider Name: Trilogy Integrated Resources, LLC	3. Amount of Request: \$80,640.00
4. Term of contract (shall not exceed 12 months), if applicable: From: 5/1/2015 To: 4/30/2017	5. Prior SPO-001, Sole Source (SS) No.: 13-012B

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.  
Trilogy Integrated Resources, LLC (Trilogy) designed, developed, and constructed the NOC website and retains the ownership rights and any copyright to the NOC website system. As such, Trilogy is the only vendor able to provide maintenance services for the Hawaii NOC website.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department  
Providing a website with current information about mental health issues and available mental health resources for is a cost-effective method of disseminating information to a large audience on a 24-hour, 7-day per week basis. The NOC website is an interactive site that provides a centralized location for the public to obtain general information on mental health and for individuals looking for information on mental health services available in Hawaii. Website maintenance services are necessary to update, monitor, and maintain the website and to provide feedback regarding website traffic.

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7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Because the NOC website is proprietary, no other vendor is authorized to provide maintenance services.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

No other vendor is authorized to provide maintenance for the NOC website.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

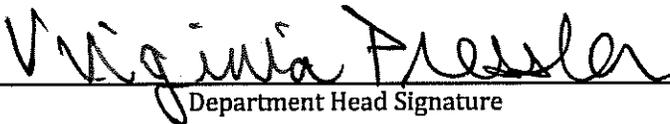
\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Enid Kagesa *	AMHD	586-8282	enid.kagesa@doh.hawaii.gov
Amy Yamaguchi	AMHD	586-4682	amy.yamaguchi@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**

**I certify that the information provided is to the best of my knowledge, true and correct.**

  
Department Head Signature

MAY - 6 2015

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 5/7/15

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

The department withdrew its request.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved       Disapproved       No Action Required

Paul B. J. J.      6.4.2015  
Chief Procurement Officer Signature      Date