



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Health
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Provide supervisor training to police on the CMI Intoxilyzer 8000 operation, maintenance, calibration check, and troubleshooting. Two training sessions on Oahu and one on Maui. Trainings must with comply with Dept of Health Administrative Rules Title 11 Chpater 114.

Table with 2 columns: Vendor/Contractor/Service Provider Name (CMI, Inc.), Amount of Request (\$21,000.00), Term of contract (1-Jun-15 to 1-Aug-15), and Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
CMI, Inc. is the manufacturer of the Intoxylizer 8000 DUI breath testing instrument purchased by various Hawaii police departments. Supervisor training on breath testing instruments requirements is covered in Dept. of Health Administrative Rules Title 11 Chapter 114 Testing of Blood, Breath and other Bodily Substances for Alcohol Concentration. It states that this training can be conducted by either the DUI Coordinator, the chief of police, the chief's representative (s) or, with the written approval of the DUI Coordinator or the chief of police, by a represenative(s) of the manufacturer of the breath alcohol testing instrument.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
The DUI Coordinator position that usually provides this training is vacant. Police are in need of training more supervisors on the Intoxilyzer 8000. Dept. of Health Administrative Rules Title 11 Chapter 114 dictate who can provide the training. Currently, the manufacturer is the only option.

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7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

CMI is the manufacturer of the Intoxilyzer 8000 breath testing instrument. There are no other vendors that can comply with the Dept. of Health's Administrative Rule Title 11 Ch. 114

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

The DUI Coordinator usually provide this training. The position is currently vacant.

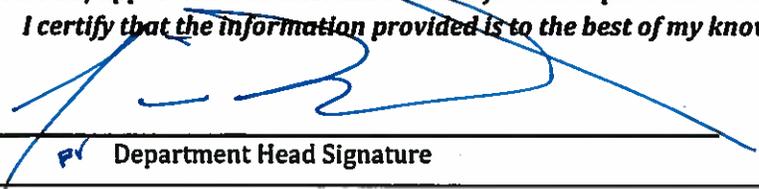
9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Wanda Chang	State Laboratories Div.	453-6683	wanda.chang@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.*



Department Head Signature

APR 20 2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 4/27/15

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This Sole Source request is returned with no action required based on the department's determination that they would receive services from the trainer, CMI, Inc., who possesses expertise and knowledge of their product, the Intoxilyzer 8000 DUI breath testing instrument, as this complies with HAR section 3-120-4(b), No. 3. The department is reminded that HRS section 103D-310(c) and HAR section 3-122-112, shall apply (e.g., vendor is required to show proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

- Approved Disapproved No Action Required

 4/27/15
Chief Procurement Officer Signature Date