

STATE OF HAWAII
REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DBEDT/AFED/Hawaii Film Office
(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Services related to the coordination and implementation of the American film Market (AFM) event held from November 3-10, 2004 in Santa Monica, CA.

Name of Vendor:	Mr. Jonathan Wolf	Cost:
Address:	American Film Marketing Assoc. 10850 Wilshire Blvd, 9th Flr. Los Angeles, CA 90034	\$10,000.00

Term of Contract:	From: Nov. 3, 2004	To: Nov. 10, 2004	Prior Sole Source Reference No.:
			N/A

The goods, services, or construction has the following unique features, characteristics, or capabilities:
The American Film Market (AFM) has merged with the American Film Institute (AFI Festival). For the first time, these two major events will be taking place collaboratively in November as one cohesive event. It is an unprecedented opportunity for the Film Offices of the Hawaiian Islands (FOHI) to take part in this major international film marketing event. The fact that only three film commissions are invited to attend, adds significantly to the exclusivity of this event.

REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

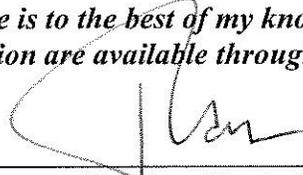
Through our support of the American Film Marketing Assn., the State Film Office can greatly assist with their chief priorities. Priorities which go hand in hand with the Hawaii Film Office's goals and objectives to promote the growth of, and to work as a business advocate for the film, video, and digital media production industry. Although the amount of this Agreement is \$10,000.00, this is a recurring project and therefore, the aggregate paid to this vendor has exceeded the small purchase threshold.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Direct questions to: Ms. Donne Dawson

Phone: (808) 586-2570

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



SEP 14 2004

Department Head or Designee

Date

Title (If other than Department Head)

Chief Procurement Officer's comments:

Payment via purchase order is approved provided only a single lump sum payment is made.

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes No . If no, a contract must be executed and funds certified.

APPROVED

DISAPPROVED

Adam S. Fyke 9/24/04
Chief Procurement Officer Date