

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

The DDD checked the other states like South Dakota, the National Association on State Developmental Disability Directors (NASDDD), other consultants, and on-line to determine that the SIS is the only tool available that address an assessment for individuals with DD/ID. Furthermore, the SIS program is web-based offering more versatility.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

The current Inventory for Client Agency Planning (ICAP) used by DDD is no longer supported. Additionally, ICAP is not normalized (can be compared against other similar individuals) so comparisons cannot be made across similar groups of persons with intellectual disabilities.

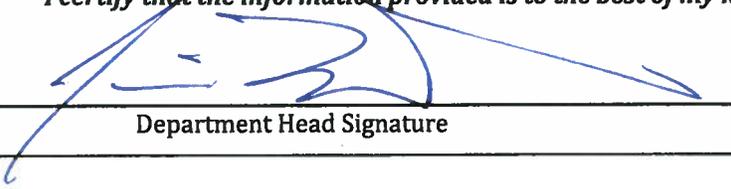
9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Aaron Arakaki	DDD/OCB	453-6294	aaron.arakaki@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.*



Department Head Signature

DEC 17 2014

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

- Approved Disapproved No Action Required

Chief Procurement Officer Signature Date