



STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

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ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Hawaii Community Development Authority DBEDT
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests an amendment to sole source approval as follows:

1. SPO-001, Sole Source Reference (SS) Number: SS14-060W
2. Vendor/Contractor/Service Provider Name: Oceanic Time Warner Cable
3. Describe the goods, services, or construction. Run a coax cable from the first floor telephone room up to the 4th floor telephone room and then to the 4th floor server room. From that server room run three coax cables to the 5th, 3rd and 2nd floor areas. This work needs to be conducted at the same time that fiber optic cable is pulled into the building under the original scope authorized.

4. Request to amend is submitted in order to:
[checked] Revise the scope of services for the contract as follows: Run a coax cable from the first floor telephone room up to the 4th floor telephone room and then to the 4th floor server room. From that server room run three coax cables to the 5th, 3rd and 2nd floor areas.
[] Increase contract price by 10% or more:
Original Contract Price: \$15,683.40 Amended Contract Price: \$16,204.87

5. Explain in detail why this/these amendment(s) is/are necessary. This work needs to be conducted at the same time that fiber optic cable is pulled into the building which is the work being conducted under the original authorization.

6. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
*Point of contact (Place asterisk after name of person to contact for additional information.)

Table with 4 columns: Department Personnel Name, Division/Agency, Phone Number, E-mail Address. Row 1: Deepak Neupane, HCDA, 594-0338, deepak@hcdaweb.org

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

All requirement/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.
[Signature] Department Head Signature
NOV 18 2014 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 11/20/14

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

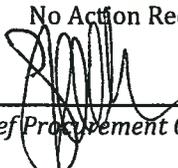
Chief Procurement Officer (CPO) Comments:

Approval is granted to increase the contract price from \$15,683.40 to \$16,204.87 to run coax cable which was inadvertently omitted from the original scope. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

12/2/14
Date