



14 NOV -3 A9 59

STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Natural Energy Laboratory of Hawaii Authority (NELHA)
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
ITT Flygt Corporation submersible pump repair kits for 35 hp. and 77 hp. pumps over the next 24 months . These repair kits include all of the components necessary to service and overhaul a Flygt submersible pump and electric motor. The present price range for these kits is approximately \$5,000 to \$8,000. To operate a fleet of nine pumps we are requesting approval to purchase several additional repair kits within the approximate expenditure amount indicated.

Table with 2 columns: Vendor/Contractor/Service Provider Name (Hawaii Engineering Services, Inc.), Amount of Request (Approximately \$30,000), Term of contract (From: 2/1/2015 To: 1/31/2016), and Prior SPO-001, Sole Source (SS) No. (SS 14-028B).

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
These repair kits are for very specific pumps for which no other manufacture makes parts for and no vendor other than Hawaii Engineering Services, Inc. in Hawaii sells.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
NELHA provides both warm and cold seawater to most of its 41 tenants. The repair kits are needed to service and overhaul pumps from two of NELHA's main pump stations. Both of these pump stations are designed specifically to accommodate Flygt pumps. The operation and maintenance of these pumps is an essential service that NELHA must provide to its tenants.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Mainland vendors have been contacted and will not sell these repair kits to us since Hawaii Engineering Services is the sole source provider in Hawaii. Please see attached letter from Flygt Products (Xylem) to Hawaii Engineering Services, Inc.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Since these repair kits are specific to the exact pump model that ITT Flygt Corporation manufactures and sells, there are no other possible sources to obtain the repair kits from. SPO-001 approval was last obtained for sole source purchase from this vendor on 01/09/14.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

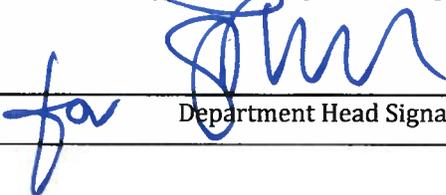
*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Jan C. War, Operations Manager	NELHA/DBEDT	808-217-0329	janw@nelha.org
Gregory P. Barbour	NELHA/DBEDT	542-4622	gb@nelha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

10/29/14

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 11/5/14

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period of 2/1/2015 - 1/31/2016 and is based on the department's representation that Hawaii Engineering Services, Inc. is the exclusive authorized distributor of Flygt pumps and accessories for the State of Hawaii.

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting system. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved Disapproved No Action Required

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Chief Procurement Officer Signature Date 12/1/14