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# STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
HONOLULU, HAWAII

TO: Chief Procurement Officer  
FROM: Department of Health, State Laboratories Division  
*Name of Requesting Department*

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
The Environmental Protection Agency (EPA) requires the State to test both drinking water and beach waters. The EPA certifies laboratories to perform analysis on the water samples using a specific method. The SLD is certified by EPA to use Colisure (for drinking water) and Enterolert (for beach water). Both Colisure and Enterolert are products only sold from IDEXX Distribution, Inc. The requested amount, \$20,000, represents SLD's best estimate of its needs. It must be noted that in 2013, the molasses spill radically increased the demand for those products. While another molasses spill is not anticipated in 2015, SLD is planning "in case" of another emergency.

2. Vendor/Contractor/Service Provider Name: IDEXX Distribution, Inc.	3. Amount of Request: \$20,000.00
4. Term of contract (shall not exceed 12 months), if applicable: From: 15-Sep-14 To: 14-Sep-15	5. Prior SPO-001, Sole Source (SS) No.: SS14-003W

6. Describe in detail the following:  
a. The unique features, characteristics, or capabilities of the goods, service or construction.  
The Environmental Protection Agency (EPA) requires the State to test both drinking water and beach waters. The EPA certifies laboratories to perform analysis on the water samples using a specific method. The SLD is certified by EPA to use Colisure (for drinking water) and Enterolert (for beach water). Both Colisure and Enterolert are products only sold from IDEXX Distribution, Inc. Both the Colisure and Enterolert method requires the IDEXX product as a necessity, there is no substitute. It should be noted that there are other methods that may be used to analyze drinking water and beach water. However, the SLD is only certified to process the samples with Colisure and Enterolert.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department  
The EPA, to protect the public, requires the State to analyze both drinking water and beach waters. This is a federal mandate. Per federal guidelines, drinking water and beach water must be analyzed each month to ensure public safety. In addition, as mentioned in 6a above, the EPA certifies the laboratories for a specific method. The testing method for which the SLD is certified by the EPA requires the use of IDEXX reagents.

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7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

As stated in 6a above, there is no alternative. The SLD is required and certified by the EPA to perform a specific, standard test and this requires the use of IDEXX reagents exclusively.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There are no alternate sources.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Wanda Chang	EHASB/SLD	453-6683	wanda.chang.doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**

**I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature



Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 10/2/14

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period of 9/30/14 to 9/14/15 and is based on the department's representation that the EPA certified SLD labs for Colisure (for drinking water testing) and Enterolert (for beach water testing), both are IDEXX reagents and sold only by IDEXX Distribution, Inc.

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

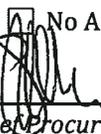
Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

10/14/14

Date