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**STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE**

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

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STATE OF HAWAII  
DLIR - ASO

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TO: Chief Procurement Officer

FROM: DLIR/RESEARCH & STATISTICS OFFICE  
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
Maintenance and hosting of Hawaii Virtual LMI (www.hiwi.org) and Hawaii Green LMI (www.greenjobshawaii.org): Two comprehensive online systems that enable DLIR-R&S to provide Hawaii Labor Market Information (LMI) and green jobs information to job seekers, employers, educators, economic developers, workforce program providers, and others. It also allows R&S staff to update and maintain the Hawaii and Green LMI databases.

2. Vendor/Contractor/Service Provider Name: Geographic Solutions, Inc. (GeoSol)	3. Amount of Request: \$32,095.00
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>Upon Approval</u> To: <u>June 30, 2015</u>	5. Prior SPO-001, Sole Source (SS) No.: <u>SS14-010S</u>

6. Describe in detail the following:  
a. The unique features, characteristics, or capabilities of the goods, service or construction.  
GeoSol is the provider for the maintenance and hosting of R&S' LMI and Green Jobs Portals because it is the sole provider for HireNetHawaii, the State's job matching system. GeoSol integrates data from the same databases for the localized information about the labor market, workforce, occupations, industries, wages, and training resources. R&S staff are provided content management tools to update and maintain the various LMI modules.  
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department  
Hawaii Virtual LMI is a required deliverable of the Department's Workforce Information Grant. The System allows the dissemination of localized labor market information and includes content management tools for Hawaii LMI staff to update and maintain the many unique Hawaii LMI modules and data tables easily and efficiently. It also has the capability to filter and display green jobs openings and industries by county and Hawaii zip codes. Dissemination of this information is crucial to Hawaii's development of a green economy and a trained green workforce. Currently, it is the only source for green workforce data.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Other States' LMI web sites were checked - 42 states maintain and host their own web sites. The remaining 8 states, including Hawaii, contract with Geographic Solutions. A link to a list of States' LMI web sites can be found at <http://www.coworkforce.com/lmi/lmidir/lmofcdir.htm>.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Other vendors such as Wanted Technologies, the Conference Board, and Burning Glass Technologies focus on real-time LMI, meaning they spider the World Wide Web for job postings and provide tools for analyzing the job postings data but do not provide a means for States to manage and disseminate their own LMI. Since Geographic Solutions is the developer and host of HireNetHawaii, it is the only vendor that can control and manage Hawaii's Virtual LMI and Green Jobs databases.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Phyllis Dayao*	R&S Office/DLIR	586-8996	Phyllis.A.Dayao@hawaii.gov
Vicki Lau	R&S Office/DLIR	586-9025	Vicki.J.Lau@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.*



Department Head Signature

JUL 08 2014

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 7/28/2014

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period upon the effective date of CPO approval to June 30, 2015 and is based on the department's representation that the software maintenance for the Hawaii Workforce Infonet (HIWI) system is proprietary to GeoSol. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122—112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required

  
Chief Procurement Officer Signature

8/6/14  
Date