



STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

14 JUL 25 10:45

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: DLNR-DOFAW Maui District, NAH Program
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests an amendment to sole source approval as follows:

1. SPO-001, Sole Source Reference (SS) Number: SS14-0185
2. Vendor/Contractor/Service Provider Name: Beneficial Designs, Inc.
3. Describe the goods, services, or construction. Provides certified collection of trail assessment information including length, grade, cross slope, width, surface type & obstructions, enables users to determine which trails meet interest & abilities & aids in budgeting, maintenance & management.

4. Request to amend is submitted in order to:
[] Revise the scope of services for the contract as follows:
[] Increase contract price by 10% or more:
Original Contract Price: 13852.00 Amended Contract Price: 26915.00 \$ 49,964.94

5. Explain in detail why this/these amendment(s) is/are necessary. Initial procurement provided for purchasing of equipment, but did not allow for Certified Universal Trail Assessment Coordinators to conduct trail assessments, design & review sign artwork, or manufacture signs.

6. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
*Point of contact (Place asterisk after name of person to contact for additional information.)

Table with 4 columns: Name, Division/Agency, Phone Number, E-mail Address. Row 1: Carrie Nohara, DLNR_DOFAW, (808)873-3508, Torrie.L.Nohara@hawaii.gov

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

All requirement/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.
Department Head Signature Date 7/25/14

For Chief Procurement Officer Use Only

Date Notice Posted: 7/28/2014

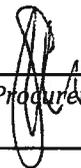
Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted to increase the contract price from \$23,049.94 to \$49,964.94. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Sole source contracts in excess of \$100,000 require cost or pricing data pursuant to HAR chapter 3-122, subchapter 15 and copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved Disapproved No Action Required



Chief Procurement Officer Signature Date 7/30/14