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**STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE**

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DBEDT/SID/Admin

*Name of Requesting Department*

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

See Attachment.

2. Vendor/Contractor/Service Provider Name:

Pacific International Center for High Technology Research

3. Amount of Request:

\$500,000.00

4. Term of contract (shall not exceed 12 months), if applicable:

From: 7/15/2014

To: 6/30/2015

5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

See Attachment.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

See Attachment.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services, or construction.

Please see attached Legislative Budget Comparison Worksheet for the legislative intent of the funding.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

No other sources were investigated as PICHTR is the only source for meeting the legislative intent for the approved funding.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name                | Division/Agency | Phone Number | E-mail Address                |
|---------------------|-----------------|--------------|-------------------------------|
| Mark B. Glick       | DBEDT/SID       | 808-587-3812 | mark.b.glick@dbedt.hawaii.gov |
| Susan I. Gray-Ellis | DBEDT/SID       | 808-587-9002 | sgray-ellis@dbedt.hawaii.gov  |

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.*



Department Head Signature

7-8-14

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 7-10-14

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Request is returned with no action required as department has decided to withdraw their request for sole source. If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565, or donna.tsuruda-kashiwabara@hawaii.gov

Approved

Disapproved

No Action Required

  
Chief Procurement Officer Signature

9/9/2014  
Date

## NOTICE &amp; REQUEST FOR SOLE SOURCE

1. Describe the goods, services, or construction to be procured.

The Department of Business, Economic Development and Tourism (DBEDT) received FY15 funding for energy innovation, specifically the Energy Excelerator, in the amount of \$500,000. This funding is to support the Pacific International Center for High Technology Research's (PICHTR) programs for advancement and commercialization of new energy technologies.

The Energy Excelerator is a program of PICHTR, launched in late 2012, and already has very strong results in its work supporting innovation companies. The Energy Excelerator is a startup program dedicated to helping solve energy challenges, starting in Hawaii. It is Hawaii's first and largest startup program / accelerator.

6. Describe in detail the following:

- a. The unique features characteristics, or capabilities of the goods, service or construction.

PICHTR's Energy Excelerator program won a \$30M award from U.S. Navy for 2013-2018, and is also funded by the U.S. Department of Energy and private partners. The vast majority of this funding goes to co-fund projects with top innovation companies to demonstrate new technologies - and sustainable business models - on island grids. The companies that win the awards also mentor earlier stage companies in the Energy Excelerator "seed program" and give back to the community by contributing their networks and experience.

- b. How the unique features, characteristics, or capabilities of the goods, service or construction are essential for the department.

The future goals of the Energy Excelerator program are to 1) implement appropriate technologies and sustainable business models to advance our clean energy goals, 2) create high quality jobs in the State of Hawaii related to clean energy innovation (companies in the program have already created 400 jobs), 3) attract public and private capital from the mainland and Asia Pacific to invest in Hawaii clean energy projects (companies in the program have already attracted over \$55M in private capital).

Rather than start a new program to promote innovation, DBEDT will be leveraging the significant federal and private investments made in the staffing, expertise, and infrastructure of PICHTR to advance critical, high impact innovation projects that will enable the state to reach its clean energy goals, while also creating jobs.

SS15-004D