



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

14 MAY -8 P3:41
RECEIVED
MAY 8 2014
ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Executive Office on Early Learning
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Tiana Kamen will be developing materials necessary to implement to DOE-EOEL PreKindergarten program. Specifically, the development of Farm to Keiki curriculum, conducting training, assisting in locating materials for new DOE preschools, and aligning the curriculum with the Hawaii Early Learning and Development Standards.

2. Vendor/Contractor/Service Provider Name: Tiana Kamen	3. Amount of Request: \$9,000.00
4. Term of contract (shall not exceed 12 months), if applicable: From: 5-May-14 To: 30-Jun-14	5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
Tiana Kamen is the author of a Kauai based curriculum that is beginning to gain some recognition nationally. We will be able to feature this aspect of the new DOE-EOEL Prekindergarten program. Our goal is to develop unique characteristics of the program so that we can go after private and federal funds to expand the program.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
It will promote the new DOE-EOEL PreK program: unique Hawaii curriculum; nutrition based curriculum [aligned with Michelle Obama's initiative]; materials that are created locally will be used.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Tiana Kamen is the author who wrote and developed a developmentally appropriate curriculum for 4-year-olds; field tested it in Hawaii preschools; uses locally made materials; expertise and perspective from neighbor islands but still within Hawaii; and is aligned with Michelle Obama's initiative of wellness.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Meetings were held with Success for All and Curiosity Corner representatives. The curriculum was more expensive and not culturally appropriate for Hawaii.

Following materials were also reviewed: The Cambium Learning family of companies includes:

Voyager Sopris Learning, Inc. (formerly Cambium Education, Inc.); LAZEL, Inc. (dba Learning A-Z and ExploreLearning); and Kurzweil/IntelliTools, Inc. (formerly Kurzweil Educational Systems, Inc.; and The Creative Curriculum System® for Preschool. These materials were more expensive, not locally made, and not aligned with the Hawaii Early Learning and Development Standards.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Krystle Hara	Fiscal Officer/Governor	586-0783	krystle.hara@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**

Department Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/9/2014

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period of 5/8/2014 - 6/30/2014 and is based on the department's representation that Tiana Kamen is the only qualified vendor to develop pre-Kindergarten culturally appropriate materials/curriculum aligned with the HELDS. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

- Approved Disapproved No Action Required

 5/27/14
Chief Procurement Officer Signature Date