



STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE

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STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM:

*Hawaii Community Development Authority*  
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
Provide fiber optic connection from the State's nearest INET (state institutional network) node to service the American Brewery Building (ABB). The HCDA will relocate its offices to the ABB upon completion of its renovation and will require connection to the INET.

2. Vendor/Contractor/Service Provider Name: Oceanic Time Warner Cable	3. Amount of Request: \$15,683.40
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>May-14, 2014</u> To: <u>May-15, 2015</u> <i>000 4/22/14</i>	5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.  
The Department of Commerce and Consumer Affairs (DCCA) has determined through Decision and Order No. 346 that Oceanic Time Warner Entertainment DBA Oceanic Time Warner Cable (OTWC) has met requirements to continue its franchise to operate its cable system in the franchise area and in part, continue to support the INET system and work collaboratively with the State in the extension, performance, and design of the INET.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department  
Connecting the American Brewery Building to the INET is necessary for HCDA to perform its operations and duties.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Refer to Decision and Order No. 346

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

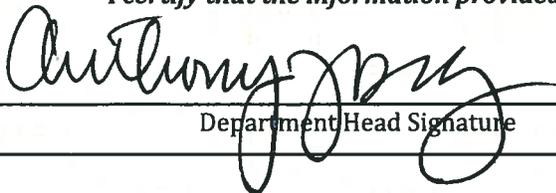
\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Deepak Neupane	HCDA	594-0300	dneupane@dbedt.hawaii.gov
Amy Mutart*	HCDA	594-0334	amy.mutart@hcdaweb.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**

**I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

APR 07 2014

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 4/14/14

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period of 5/14/14 - 5/13/15 and is based on the department's representation that Oceanic Time Warner Cable is the cable franchise as determined by DCCA's Decision and Order No. 346, which includes the support, performance, and design of the INET system. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Wendy Ebisui at 586-0563, or [wendy.mo.ebisui@hawaii.gov](mailto:wendy.mo.ebisui@hawaii.gov).

Approved

Disapproved

No Action Required

  
\_\_\_\_\_  
Chief Procurement Officer Signature

5/1/14  
Date