

**State of Hawaii
Department of Hawaii
Communicable Disease Division
STD/AIDS Prevention Branch**

Addendum 1

May 9, 2011

To

Request for Proposals

HTH-100DI-11-01

PURCHASE OF HIV LABORATORY SERVICES

Issued April 15, 2011

May 9, 2011

ADDENDUM NO. 1

To

**REQUEST FOR PROPOSALS
PURCHASE OF HIV LABORATORY SERVICES
RFP No: HTH-100DI-11-01**

The Department of Hawaii, Communicable Disease Division, STD/AIDS Prevention Branch is issuing this addendum to RFP Number HTH-100DI-11-01, Purchase of HIV Laboratory Services, for the purposes of:

- Responding to questions that arose at the orientation meeting of April 26, 2011 and written questions subsequently submitted in accordance with Section 1-III, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to _____.
- is not amended.
- for Final Revised Proposals is _____.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact Timothy McCormick

Phone: (808) 733-9360

E-mail: timothy.mccormick@doh.hawaii.gov

Address: HIV Medical Management Services Section
STD/AIDS Prevention Branch
3627 Kilauea Ave, Room 306
Honolulu, HI 96816

Responses to Question Raised by Applicants
For RFP No. HTH-100DI-11-01, Purchase of HIV Laboratory Services

1. *Question:* Is it possible to get a copy of the last contract awarded for these services?

Response: Yes. Once executed, contracts are public record. To access the last contract for HIV Laboratory Services submit a request in writing to:

HIV Medical Management Services Section
STD/AIDS Prevention Branch
3627 Kilauea Ave #306
Honolulu, HI 96816

Or e-mail this request to: timothy.mccormick@doh.hawaii.gov

2. *Question:* Under the current contract for these services, what has been the total amount of expenditures per year?

Response: As indicated in the RFP and on the listing on the RFP website, for both the current contract and the contract that will be based on this RFP, compensation is based on contracted unit pricing with total compensation dependent on tests ordered. There is no commitment to a particular total amount or volume, and amount/volume in future years may vary from historical patterns. Under the current contract, approximate total expenditures by State fiscal year are as follows:

2006	\$354,540
2007	\$327,000
2008	\$330,000
2009	\$327,000
2010	\$305,000

3. *Question:* What were the annual volumes by island of each test ordered for the June 2009 – July 2010 contract period?

Response: During the period July 1, 2009 to June 30, 2010, approximately 1,300 lab panels were done. (The contract period is July 1 to June 30; a lab panel consists of multiple tests, but each lab panel is generally a single collection event and a single lab requisition). The program does not capture data on lab collection site, but can provide a breakdown based on other information on patient location:

Of the lab panels performed during the period July 1, 2009 to June 30, 2010:

62% Oahu patients
18% Big Island patients
18% Maui patients
<1% Kauai patients
<1% Molokai patients
0 Lanai patients

4. *Question:* When and how often are phlebotomy services at a Molokai site required?

Response: There are fewer than five patients on Molokai who are currently eligible to make a program visit every six months.

5. *Question:* How many draws were performed on Molokai for the June 2009 – July 2010 contract period?

Response: Molokai patients had fewer than five visits 7/09-6/10

6. *Question:* How often are specimen pick up from various offices required on Molokai?

Response: As indicated above, the program does not capture data on lab collection site, but based on the information is responses to questions 4 and 5, the best estimate is less than five occasions in the time period.

7. *Question:* Who performs the drawing of specimens from Lanai and how are the specimens transported to laboratory for testing as phlebotomy services are not required on Lanai per the RFP?

Response: The program does not have any patients on Lanai, and has had no requests for these services on behalf of an eligible patient on Lanai at anytime during the current contract. This current procurement does not require phlebotomy on or specimen transport from Lanai. If a need for these services were to arise, the program would work to meet the need, even if the program incurs additional cost.

8. *Question:* Will specimen pick up from various offices be required on Lanai?

Response: No.

9. *Question:* What are the CPT codes for the list of laboratory tests for pricing (Attachment A)?

Response: The program does not use CPT codes and is not able to provide them.

10. *Question:* Will HSPAMM require an interface six months into the contract?

Response: The purchasing agency does not understand the intent of this question. Clarification of the question was requested on April 26, 2011. No clarification was submitted.

11. *Question:* Are specimens sent to a mainland laboratory for specialized testing applicable as a subcontractor's laboratory and thus must meet the personnel qualifications as described in IV. Qualifications #3?

Response: A Mainland processing lab handling a specialty test would not need to be licensed in Hawaii, but would need to be accredited by Medicare and certified by College of American Pathologists (See Section 2. Service Specification, IV. Qualifications, 2. Organization (p. 2-3), “[a]ll services, including services performed by a subcontractor, shall be performed in a laboratory accredited by Medicare. The laboratory shall also be currently certified by the College of American Pathologists.”) Aside from specialty tests that are only processed by specific mainland laboratories, if other services are to be subcontracted out (e.g., a subcontracted site serving a specific geographic area of the State,) the personnel qualifications would apply.